

**MINUTES OF THE MEETING OF TALGARTH TOWN COUNCIL HELD AT 7PM,  
WEDNESDAY 4 DECEMBER 2019, IN THE TOWN HALL, TALGARTH**

**PRESENT:** Cllr W Powell (Town & Powys County Councillor), Mayor (In the Chair), Cllr P Lewis (Deputy Mayor), Cllr Z Argent, Cllr A Bufton, Cllr M Dodds, Cllr G Jones, Cllr A Lord, Cllr T McClatchey, Cllr R Reid, Cllr C Voyle

**APOLOGIES:** Cllr L Elston-Reeves,

**IN ATTENDANCE:** Mrs Josephine Rumsey - Town Clerk

**19/205 WELCOME** – Cllr W Powell, Mayor, welcomed Cllr T McClatchey to his first meeting of Talgarth Town Council and fellow Town Councillors introduced themselves. Cllr T McClatchey gave a brief account of himself stating that he had worked in public service for some 40 years.

**19/206 DECLARATIONS OF INTEREST** – Cllr C Voyle declared a personal interest as Chair of TADSCA and signed up the Declaration of Interest form. Cllr A Lord declared an interest in agenda item 3 Planning Applications 19/17972/FUL& 19/17973/LBC which were not actually discussed and deferred until 8 January 2020 meeting.

**19/207 MINUTES:** The minutes of the Town Council meetings held on the 6 November 2019, had previously been circulated to the Council Members.  
**RESOLVED:** That the Minutes of the Town Council Meeting held on 6 November 2019 be adopted and accepted as a true record.

**19/208 BBNPA - Planning Application Consultation Letters 19/17972/FUL& 19/17973/LBC - Proposal: “Full planning application & listed building consent for the conversion of the Coach House, Trefecca to holiday let use”.**  
**RESOLVED:** To consider at 8 Jan 2020 meeting, due to insufficient information available.  
**BBNPA PLANNING APPLICATIONS APPROVED:**  
**1. Planning Application - 19/17712/LBC** “External alterations to include the insertion of two roof-lights and internal alterations to an existing outbuilding which is ancillary accommodation to the Bridgend Inn” (LBC) at The Bridgend Inn, Bell Street, Talgarth LD3 0BP  
**2. Planning Application - 19/17711/FUL** “External alterations to include the insertion of two roof-lights and internal alterations to an existing outbuilding which is ancillary accommodation to the Bridgend Inn” (Full Application) at The Bridgend Inn, Bell Street, Talgarth, LD3 0BP

**19/209 CO-OPTION OF A TALGARTH TOWN COUNCILLOR** - Noted one expression of interest received from Stephen Thomas, Talgarth, to fill the vacancy of a Talgarth Town Councillor, due to the resignation of Councillor J P Lilly.  
**RESOLVED:** Unanimously agreed to the Co-option of Stephen Thomas to this vacancy as a Talgarth Town Councillor.

**19/210 TALGARTH ISSUES** –  
**Remembrance Sunday 9 Nov - RESOLVED:** To pay invoices for refreshments on Remembrance Sunday of £35.55 and £10 and to pay the TIRC invoice for £210 – 100 x copies of the Remembrance Day Service leaflets – 8 A4 pages in colour.  
**RESOLVED:** To thank Cllr Z Argent for printing the leaflets and to Cllr L Elston-Reeves for leading the display in the Town Hall. Also to thank Kelvyn Jenkins, Bugler, Mrs Pauline Williams, Standard Bearer – Women’s Branch of the Royal British Legion and Roderick Hughes – Part of the Swansea PALS, for their valued attendance at our Remembrance Sunday Service/Parade this year and invite their attendance again at the 8 Nov 2020 Remembrance Sunday in Talgarth.

**Hay, Brecon & Talgarth Sanctuary for Refugees (HBTS4R)** – Received the minutes of 13 Nov meeting and notice of the public meeting on 15 Nov 7pm in Brecon.

**Grow for Talgarth** – Received minutes of the 9 Nov Planning Group meeting and the 11 Nov main meeting with a timetable of events from the Fund Raising group.

Received a request received from Rosie and Gaynor to attend a Town Council meeting re water harvesting. It was suggested that this matter be discussed at a separate sub-meeting prior to a full meeting of the Town Council.

**Police & Speedwatch Scheme** –

**Speedwatch** – Confirmation received from PCSO Emma Jackson, that Trefecca has been assessed as unsuitable as a speedwatch site.

**RESOLVED:** Clerk to request a site meeting at Trefecca with the Police and members of the local Speedwatch team to try and identify a suitable site.

**Brecon to Hay Cycle Path Group** – Noted Cllr P Lewis had attended the AGM on 7 Nov at Hay Council Offices - awaiting the minutes of the meeting.

**King George V Playing Fields, Pavilion etc -**

**TADSCA AGM - 6.30pm Tues 26 Nov at The Pavilion** – Noted officers appointed to TADSCA: Chairman - Chris Voyle, (current Chair of the Talgarth Town Senior Football Club), Secretary - Peter Weavers (current TADSCA Secretary) and Treasurer - Craig Powell, (current Treasurer of the Talgarth Junior Football Club).

Noted a suggestion made at the AGM by Chris Voyle, Chairman, and this motion carried, for a representative from the Town Council to be ‘co-opted’ to the TADSCA Committee, who would provide a ready liaison point between TADSCA and the Talgarth Town Council.

Noted next TADSCA meeting 6.30pm Tues 14 Jan 2020 at the Pavilion.

**RESOLVED:** Cllr A Lord to assume this role as Town Council Liaison representative and be co-opted to TADSCA. To send letter of thanks for retiring Sam Organ and Lawrence Duffy for their work since the instigation of TADSCA,

**For information** - *Noted the Clerk had obtained the advice of PCC regarding any declarations of interest as Cllr Chris Voyle is also a Town Councillor. A copy of this advice indicating a personal interest was handed to Chris Voyle, who will need to declare a personal interest when this matter is discussed at meetings. Noted that he is able to rely on the dispensation granted by the PCC Standards Community Sub-Committee on 4 Oct 2017 (letter attached) as long as he does not have any financial interests. This will allow him to speak and vote at the meeting on matters relating to these 2 organisations.*

**Pavilion - Annual Fire Extinguisher Maintenance Test** – Noted that the test will take place on 5 Dec and the Senior Football Club to be invoiced direct.

**Bowling Club** – Update received from Steve Butcher confirming that a Community Asset Transfer means that the Talgarth Bowling Club etc will be transferred to the Talgarth Town Council and Town Council leases it the Bowling Club.

Noted the Bowls Club had a meeting on 12 Nov and is prepared to be responsible for the full maintenance and insurance of the bowling green, club house, and boundaries; the irrigation system and utility bills until the end of the current lease with PCC in April 2021.

When this information has been confirmed in writing from the Bowling Club to Steve Butcher PCC, the PCC Legal department will arrange for the transfer of Talgarth Bowling Club to Talgarth Town Council to be finalised.

Noted Steve Butcher PCC will be arranging for the final disposal of the contents of the grass pit.

**GP Biotec Liaison Group – Re Replacement of Footbridge over the river adjacent to**

**Porthamel Farm** – Noted the Town Council had been copied into an email from Virginia Brown, member of the GP Biotec group, to Paul Jones and Darren , Porthamel Farm and the Usk & Wye Foundation, re the replacement of this Footbridge over the Llynfi which was lost in floods, some years ago, which was discussed at the last GP Liaison group meeting on 23 Oct 2019, and the future way forward and looking for support.

Noted the Town Council had previously expressed support for the replacement of this footbridge. It was also noted that Bronllys Wellbeing Park is currently developing walks on their site and wondered if they may be supportive of extending their network. Also that Virginia says she thinks the Talgarth Walkers are Welcome would support the project and that the school could be

interested for educational purposes. She also mentioned that she believes that the Town Council was interested in the idea of a path avoiding the main road and would be grateful for our thoughts on the project and any advice as to the best way forward.'

Cllr T McClatchey mentioned there is a project by Talybont Community Orchard and Trail and would forward the link: <http://www.talybont.org/orchard.html>

**Public Conveniences – RESOLVED:** To pay invoice A G Evans £60 for repairs to Ladies toilet & unblocking Wash-hand basin.

#### **Bronllys Well Being Park –**

- **1. Enterprise Solutions** – Noted that Town Council rep Cllr M Dodds had attended the meeting on 28 Nov at 10am in the BWBP Office, to meet with Rachel Marshall Business & Enterprise Manager, Steve Curry and Nicola Perkins from the Development Trusts Association Wales to undertake a ES/CCH Health-check.
- **2. Board meeting** – Agenda/papers received and that Cllr M Dodds had attended the Board Meeting on 18 Nov 5.30pm .
- Received Minutes of 13 Nov meeting and notice of the public meeting on Fri 15 Nov 7pm in Brecon.

#### **Powys Community Health Council –**

- **Preparation of the Operational Plan 2020/21 – Questionnaire for Stakeholders** – Information received and on circulation. Response by 13 Dec.
- **2. Representing the Interests of People in the NHS in Wales: Our Plans and in Wales: Our Plans and Priorities in 2020-2021** – Questionnaire received.

#### **19/211 TREFECCA ISSUES**

**Concern re Open Culvert - running through the garden of Trefecca Farm adjacent the lane off Trefecca Road leading to the old Railway Crossing is flooding and washing away the road surface** – Response received from Simon Crowther, confirming our concerns have been forwarded to the PCC Boughrood depot so that they can answer our queries regarding the highway drainage etc and reiterated his previous comments re the culverted watercourse running through Trefecca Farm:

‘As far as he is aware the culvert is part of a watercourse that flows from above College Terrace, under the B4560 and then into the garden/land of Trefecca Farm. Whilst there may be highway surface water discharging into the watercourse, each landowner becomes the Riparian owner for the watercourse and maintenance would fall on the subsequent property owner.

**RESOLVED:** That as PCC will not take this matter further, it is left with the property owner would be responsible for resolving this matter.

**Big Lottery Funding- Proposed Footpath from Trefecca to Talgarth-** Noted, Cllr Lord had informed them that the Town Council is interested in collaborating on this project, in respect of the long standing aspiration for a foot path between the village of Trefecca and Talgarth, pointed out the reasons ie connection is a very fast road the B4560 with some blind bends and not safe to walk or cycle. Also that it does also lead to the separation of the village from the main community at Talgarth and this particularly affects young people. He mentioned that there had been some early work done with Sustrans on approaching the land owners adjoining the B4560 who, it is believed were mostly sympathetic. In this instance, though, there is a chance that some funds may be available from Powys Highways because this road is subject to flooding during heavy rain, the drainage does need addressing and it may be an opportunity to surface the excavations as a cycle footpath.

Response received from Mark Stafford-Tolley, Senior Countryside Access Officer, on 13 Nov, confirming that apparently, even though this is a cycle path, Welsh Government will not fund it under Active Travel and since this is the case, he will of course look at it under a Big Lottery grant and is looking for costs and plans. He also said that if we can still consider the public rights of way in our community as well, then that would certainly be beneficial? In terms of Big Lottery, they would like to see some community engagement to determine what is important for the residents, so if the cycle track is the most important thing for the community then that at least can be evidenced. However, he pointed out that the pot of £500,000 is nowhere near big enough to accommodate everybody's needs but they would see what they can do. Cllr A Lord agreed to look back into what he could find that had been previously done but felt we would need to do the exercise again.

#### 19/212 GROUP UPDATES –

**Festival Group** – Cllr R Reid reported the AGM had been held on 18 Nov and awaiting minutes of the meeting. Received minutes of previous meeting held on 21 Oct.

Cllr R Reid reported that the 22 Nov event of the Talgarth Male Voice Choir at St Gwendoline's Church had been a success.

**Xmas Lights Group - Switch on 30th Nov** - Cllr R Reid reported that the 'Switch on' event had been a great success.

**RESOLVED:** To pay invoice Xmas lights maintenance items including a new snow machine, totalling £253.69 to be paid from the Christmas Lights budget and to thank the Xmas Lights Group for putting on such an excellent event again this year.

**Talgarth & District Regeneration Group (TDRG) –**

**PAVO – Comic Relief bid re Talgarth Library** – Cllr M Dodds gave an outline re this bid for £9,500 project/grant application and noted that the decision panel will meet before Xmas.

**RESOLVED:** To forward to PAVO the Town Council's endorsement and support of this bid, to be made by the Talgarth TiRC, in partnership with Talgarth & District Regeneration Group and the newly formed Talgarth Library Friends group. Also that the Town Council has set aside a contribution of £1,000 in 2020/21 financial year, as a demonstration of its commitment to the project and as match funding towards the delivery of its objectives.

**Hustings event** – Cllr W Powell, Mayor reported that the TDRG had recently organised a well-attended Hustings at Ysgol y Mynydd Du, ahead of General Election and wished to thank Cllr L Elston-Reeves and Anna Weston for their assistance in organising the event and both Cllr A Bufton and Cllr R Reid for their help too.

**Walkers are Welcome Group** – Received WAW Agenda and draft minutes for the 19 Nov meeting and minutes of the 15 Oct meeting and first draft of the 2020 WAW Programme. Note next meetings to be held at 7pm 17 Dec & 22 Jan.

**Ysgol y Mynydd Du** – It was noted that Tara Morgan, the Deputy Headmistress, on behalf of the school, has taken some first steps to twinning with Nepal.

**RESOLVED:** To thank Mrs Tara Morgan for her excellent work in producing the recent Newsletter and to ask for the Town Council to be included on the circulation list for future issues.

**Tourist Information & Resource Centre (TIRC)** – Cllr Z Argent reported that the TIRC would be closing down for 2 weeks over the Christmas period, for redecoration.

#### 19/213 TOWN HALL –

**Town Hall Kitchen – Faulty Switch on Boiler & Committee Room – Emergency Light not working** – **RESOLVED:** To report both items to Skyrme Electrical for repair.

**Annual Fire Extinguisher Maintenance** – Noted that the test will take place on 5 Dec.

**Tender for the Town Hall heating and hot water system to be upgraded.**

**RESOLVED:** Tenders to be invited for our 8 Jan meeting.

**Basement gates** – **RESOLVED:** To pay invoice for new lock/keys – Lock £5.83 + £1.16 VAT – Total £6.99 – Keys £10.42 + £2.08 VAT – Total £12.50.

**Piano tuning** – **RESOLVED** that the piano be tuned by D Day at a cost of £60.

**Eurobin Hire** – Noted the second PCC - Quarterly invoice 1/7/19 – 30/9/19 - £140.40 had been paid and a 50% contribution of £70.20 had been received from Talgarth Luncheon Club.

**MARKET HALL – Soundproofing – RESOLVED:** To obtain some costs for soundproofing for our precept figures and Cllr R Reid to look at this project.

#### **19/214 PCC & TRUNK ROAD ISSUES**

**Pot Hole in centre of roadway outside no 4 Beacons Veiw, Trefecca LD3 0PW** – Noted this defect had been repaired by PCC on the 15/11/2019.

**Street lights out/not working TG 254, TG255, TG256 – RESOLVED:** To report to PCC.

**PCC Highways Site meeting 12 Nov** – Noted Site visit took place with PCC Officers - Vincent Goodwin and David Allday with Town Council reps Cllr W Powell and Cllr P Lewis, and Vincent Stephens, President, Rugby Club. Update received from Mr Allday, stating that he felt that both he and Mr Goodwin had gained a good understanding of our concerns with the road crossings outside the rugby club in Talgarth and they are hopeful of receiving a funding allocation for 2020/21 to develop designs for potential active travel/road safety schemes, and this is definitely one they would look at. As discussed at the site meeting, community input and support is essential to any potential scheme and it would be very helpful if evidence of as much support as possible could be gathered. It would also be a big help if a record of the following could be kept:

- Number of community events held at the rugby club (and number of attendees)
- Number of sporting events held at rugby club (and number of participants)
- Number of junior sporting events held at rugby club (and number of participants)
- The number of people crossing from the club to the field/pitch during events
- Record of the number of people who walk or cycle to the rugby club to attend an event
- Record of any other event on the pitch/field, which attendees may walk to/from the town

**Gwernyfed Rugby Club - Inconsiderate Parking on pavement at the roundabout near the Rugby Club** – Concern was raised on the morning of 17 Nov by Cllr Phil Lewis, to Cllr W Powell, Mayor, Town Clerk and Vin Stephens, President of the Club, regarding the inconsiderate parking on the roundabout in this area, when this matter had only recently been discussed at a site meeting with PCC officers.

Noted that Vin Stephens attended the Rugby Club soon after and raised these concerns with the Chairman of the Rugby Club, in the hope that this issue can be resolved for the future.

#### **19/215 CORRESPONDENCE RECEIVED –**

**Welsh Government – Appropriate Sum under Section 137(4) (A) of the Local Government Act 1972 Section 137 Expenditure Limit for 2020-21** – Received notification that the appropriate sum for the purposes of section 137(4) (a) of the Local Government Act 1972 (the 1972 Act) for Community and Town Councils in Wales for 2020-21 is £8.32.

**PCC Talgarth Town Council 2020/21 precept** – Received letter dated 8 Nov and precept request form. Noted precept request form to be returned to PCC by 24 Jan 2020.

**RESOLVED:** Precept meeting 7pm Mon 13 Jan 2020.

**PCC The Rural Development Programme (RDP) in Powys** – Information received and noted that the RDP in Powys has been branded as “Arwain”. Funded through the Rural Development Plan for Wales (RDP) as part of the Welsh Government and European Agricultural Fund for Rural Development, Arwain is working with PCC to deliver the LEADER 2014 - 2020 programme in Powys. LEADER uses local knowledge to promote a joined-up "Grass Roots" community-led delivery for rural development. They are contacting us to promote the awareness of Arwain throughout Powys but unfortunately, at present, they have committed the majority of their funds to successful funding applications that they have received to date, and are currently looking at the remaining funds to see what they can do next. Noted that since Feb 2016 Arwain has funded over 50 projects throughout Powys.

**PCC Talgarth Town and surrounding area - Green waste collections ending soon** – Noted update received from PCC confirming that the last collection for this year, for Talgarth 12 Nov. Clerk responded asking if the service could be extended to at least, the beginning of Dec, due to the leaf fall. Awaiting response.

**Vision ICT - upgrade information re Talgarth Town Council website** – Information received re our current website is in need of updating, in line with the new accessibility regulations which are to be implemented in 2020 and quoted the cost of this upgrade to a responsive and accessible site which will involve building a completely new website and redesign, would be £970.00 + VAT and will include:

- Designing and building a brand new, accessible, website
- Writing an accessibility statement and adding to the site
- Transferring all current data to the new website
- No change to the annual charges

OVW also confirmed this is a necessary requirement and forwarded a copy of the relevant documentation - L09-18 – The Public Sector Bodies (Websites and Mobile Applications) (No2) Accessibility Regs 2018.

**RESOLVED:** This to be included in Precept figures 2020/2021.

**Talgarth PAVO CaPowys events 4 and 18 December in the Town Hall, Talgarth** – Update received from Ryan O’Kane PAVO, confirming that the programme for the 4 & 18 Dec are free PAVO training events. Noted Hall hire charges invoiced at £50 per day.

**Citizens Advice Powys Annual Review** – Received a copy of Annual Review highlighting the work they do for clients across Powys and a request for financial assistance.

Noted the Clerk responded that this financial request will be considered in Feb/Mar 2020.

**Powys Dyslexia group** - Request for financial support received from the Powys Dyslexia group – copy of their Accounts received.

Noted the Clerk responded that this financial request will be considered in Feb/Mar 2020.

**Society of Local Council Clerks (SLCC)** – Received an e-mail from SLCC seeking support of Town & Community Councils, as it was noted in Dec 2018, Powys stopped publishing any comments from “third parties” on their planning website - the Planning Portal and the Society of Local Council Clerks found this to be completely unacceptable. “Third parties” are Powys residents, other members of the public and environmental organisation.

Request received for Town & Community Councils to sign the online petition here:

[http://www.brecon-and-radnor-cprw.wales/?page\\_id=1840](http://www.brecon-and-radnor-cprw.wales/?page_id=1840)

**Seafarers UK** - Received a ‘Certificate of Commemoration that Talgarth Town Council participated in the ‘Fly the Red Ensign for Merchant Navy Day’ campaign , helping to raise awareness of the UK’s dependence as an ‘island nation’ on past, present and future Merchant Navy seafarers.

Note our participation is noted on their ‘Roll of Honour’ at [www.merchantnavyday.uk/](http://www.merchantnavyday.uk/)

**RESOLVED:** To move Standing Orders 30 minutes to 9.30pm

#### **19/216 ST GWENDOLINE’S CHURCHYARD –**

**Sun Dial** – Update received from Prof Alan Lovell, Talgarth Historic Society, confirming the Grant funding position regarding the renovation of the Sun Dial, that £400 has been secured from: The Oakdale Trust (£250) and Talgarth & District Historical Society (£150) and he is currently awaiting on a decision by the Monmouthshire Building Society for the remaining £200.

**RESOLVED:** To thank Prof Lovell, on behalf of the Talgarth Historic Society, for obtaining the grant aid for the renovation of the Sun Dial, and look forward to hearing further from him.

**War Graves – RESOLVED:** To pay invoice £48 to Ann Davies for 8 x Holy wreaths for 7 x War Graves in St Gwendoline’s Churchyard and 1x War Grave at the former Mid Wales Hospital.

Noted Valmai Davies, local resident had kindly agreed to tidy up the War Graves and put in place the Holly Wreaths which is greatly appreciated by the Town Council.

**19/217 TO CONSIDER AND PASS A RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS, UNDER THE PUBLIC BODIES ADMISSIONS TO MEETINGS ACT 1960, IN RELATION TO AGENDA ITEMS NO 13 & 14, CONCERNING COUNCIL PROCEDURES - RESOLVED:** – To pass this resolution in respect of Agenda Item 12, 13, 14.

**19/218 AMOUNTS RECEIVED –**

Hall Hire - Country & Western events 1 & 6 Nov £80 + Licence fees £10	£90.00
Hall Hire – J Lord Spinning – Nov	£260.00
Hall Hire – Muddy Care	£40.00
Hall Hire – Child’s party SW/RT – 29/12	£22.00
Hall Hire – Maria Aerobics	£55.00
Hall Hire – Miriam – Dance 4/12	£22.00
Hall Hire – Blood group 11/11	£55.00
Hall Hire – Talgarth Historic Society 22/10	£12.00
Hall Hire – Black Mountains Friends 13/12	£6.00
Hall Hire – Rhian Dickenson 28/12	£33.00
Hall Hire – PAVO events – 4/12 & 1/12	£100.00
Talgarth Festival Group – Use of Licence 23/11	£5.00
Border Office Supplies – Credit £66 + £13.20 VAT for a faulty cartridge	£79.20
A V Griffiths – Burial Plot – RS dec’d	£140.00
J T Davies – Cremation Tablet ML dec’d	£80.00
One third Precept on 31/12/2019	£18,000.00

**19/219 ACCOUNTS FOR PAYMENT**

J Rumsey, Clerk – Dec Salary £1,140.10, Less Tax £228.00 = £912.10, Tel Rent £19.99, Broadband/Calls £24.00, Home Office £35, Travel £2.25, Postages £6.10	£999.44
V W Cleaning Services – Dec - Town Hall Cleaning £151.20, Gates £67.07	£218.27
Remembrance Sunday event in Town Hall – Refreshments& Sundries £10	£10.00
Ann Davies – 8 Holly Wreaths for War Graves – 8 x £6	£48.00
A G Evans – Repairs to Public Conveniences – Ladies toilet & unblocking Wash-hand basin.	£60.00
St Gwendoline’s Church Hall – Hire for meeting 7 Nov.	£10.00
To replace gates lock and replacement keys – Premier - Lock £5.83 + £1.16 VAT - LDC - Replacement keys £10.42 + £2.08 VAT –	£6.99
£12.50	
Blackwood Fire Ltd – Town Hall Annual Service 5/12 £150.13 + £30.03 VAT	£180.16
HUSH Soundproofing Ltd – Site visit re Estimate & Specification £50 + £10 VAT	£60.00
TIRC – Printing 100 Remembrance Sunday leaflets	£210.00
Xmas Lights - Switch on – Sweets	£38.90
Xmas Lights – Repairs to ladder	£20.00
Xmas Lights – Refreshments	£39.55
HMRC – Oct – Dec – Income Tax £859.11 + Employee’s NI £175.11	£859.11

**19/220 FINANCIAL STATEMENT:**

Current Account -	£1,061.07
High Interest Account -	£69,159.37

**8.55pm - The meeting went into the Confidential part of the Agenda .**

**19/221 DATE/TIME OF NEXT MEETINGS:**

7:00pm Wed 8 Jan 2020 – Monthly meeting  
7:00pm Mon 13 Jan 2020 - Town Council meeting to agree and set the Precept 2020/2021

**SIGNED: .....**

**DATE:** .....

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