

**MINUTES OF THE MEETING OF TALGARTH TOWN COUNCIL HELD AT 7PM,  
WEDNESDAY 15 MAY 2019, IN THE TOWN HALL, TALGARTH**

**PRESENT:** Cllr W Powell (Town & Powys County Councillor), Mayor (In the Chair), Cllr Pip Turner (Deputy Mayor), Cllr P Lewis (Deputy Mayor), Cllr Z Argent, Cllr A Bufton, Cllr M Dodds, Cllr L Elston-Reeves, Cllr G Jones, Cllr A Lord, Cllr J Lilly, Cllr R Reid, Cllr C Voyle

**APOLOGIES:** Ms Amy Argent – Youth Member

**IN ATTENDANCE:** Josephine Rumsey - Town Clerk

**19/92 DECLARATIONS OF INTEREST** – Cllr C Voyle declared an interest when the King George V Pavilion was being discussed, and signed up the Declaration form.

**19/93 MINUTES:** The minutes of the Full Town Council meeting held on 10 April 2019, had previously been circulated to the Council Members.

**RESOLVED:** That the Minutes of the Full Town Council Meeting held on 10 April 2019 2019 be adopted and accepted as a true record.

**19/94 MATTERS ARISING FROM MINUTES 10 APRIL 2019:**

**MERCHANT NAVY DAY – 3 SEPT 2019** – Noted the costs to purchase a Red Ensign Flag – 6’ x 3’- £39.59 incl VAT.

**RESOLVED:** To purchase the 6’x 3’ Red Ensign Flag - £39.59 including VAT and delivery, for display on the Town Hall on 3 Sept 2019.

**19/95 TO APPROVE TALGARTH TOWN COUNCIL ACCOUNTS 1/4/2018 – 31/3/2019 & CONFIRM WELSH AUDIT OFFICE ANNUAL RETURN ACCOUNTING STATEMENTS, ANNUAL GOVERNANCE STATEMENT PARTS 1 & 2, INTERNAL AUDIT REPORT** - Clerk had circulated to all Town Councillors a copy of the Annual Return with Accounting Statements, Annual Governance Statement Parts 1 & 2 and Internal Audit report completed, together with a copy of accounts and bank reconciliation for the year ended 31 March 2019, and a Statement of Explanation of Significant Variations from 2017/2018 - 2018/2019, which had been successfully audited by Sharn Drury, Internal Auditor.

**RESOLVED:** That the Town Council confirms the Annual Return previously circulated to Councillors, and approve Accounting Statements, Annual Governance Statement Parts 1 & 2 and Internal Audit report. The Annual Return for the year ended 31 March 2019 completed and signed in the official places by Cllr W Powell, Mayor and Josephine Rumsey, RFO/Town Clerk for onward transmission to Grant Thornton Auditors by 10 June 2019. Noted Clerk to display the ‘Notice to Electors’ on the Town’s Notice Board and the website no later than the 16 June until 1 July 2019. Date of Appointment for the Exercise of Electors’ Rights for the Accounts Year End 31/03/2019 and for the records to be made available from 1 July – 26 July 2019. Noted Grant Thornton External Auditors’ Annual Audit for year ending 31/03/2019 is on 29 July 2019.

**RESOLVED:** To pay Ms S Drury, Internal Auditor’s fee 1 Apr 2018 – 31 Mar 2019 of £120 – Invoice 8 hours @ £15 per hour. Noted Internal Audit, as per Audit requirements since 1 Apr 2016, is to be undertaken quarterly.

**19/96 CORRESPONDENCE RECEIVED –**

**BROADBAND – MINISTERIAL MEETING MON 20 MAY 6.30pm at YSGOL Y**

**MYNYDD DU** – Information received from Kirsty Williams AM re this meeting for residents throughout Brecon & Radnorshire and how to reserve a place.

**PAVO - Training Roadshow** – Noted PAVO is running the learning and training function of PAVO, and planning to hold a series of events around Powys supporting local voluntary and community groups. PAVO is bringing their 'Community Action road show' to Talgarth on Wed 4 & Wed 18 Dec 2019, from 9am-6pm in the Town Hall, Talgarth – full details on circulation. PAVO is looking for favourable hall hire costs to be agreed.

**COMMISSIONER'S OFFICE – DATA PROTECTION ANNUAL FEE** – Annual renewal to will be paid by Direct Debit £35 on 3 June.

**BOBATH CHILDREN'S CENTRE** - Request for Financial Assistance and information – Information about BOBATH received

**RESOLVED** – To consider in March 2020 with other requests received during the year.

**PARISH ON LINE** – Invoice £30 + £6 VAT received for period 14 May 2019 – 14 May 2020. Parish on Line is a digital mapping tool for local councils.

**RESOLVED** – To renew for period 14 May 2019 – 14 May 2020 and pay Invoice £36

**19/97 POWYS COUNTY COUNCILLOR** - Cllr W Powell reported his monthly update:

- The AGM of PCC was to take place on 16th May and with it the confirmation of appointments for the ensuing year. He hoped to continue his work on Powys Audit Committee, Licensing Panel and as a member of the Farm Lettings Panel. It was also his hope to continue his work as a member of the Dyfed-Powys Police and Crime Panel, confirmed by the Home Office.
- As fellow School Governors were aware, both Ysgol y Mynydd Du and Gwernyfed High School continue to work tirelessly to cope within the restrictions of budget, and both Governing Bodies had had their plans approved by the LEA for the coming year.
- Local residents had continued to voice their disappointment at the recent removal of the Green Waste containers from Talgarth Car Park and other similar locations throughout Powys. In addition, there had been a spate of adverse comment, as the new Green Waste collection service had experienced some teething problems, as referred to in that week's edition of the Brecon and Radnor Express, in correspondence from Ms Louise Williams.
- Despite the considerable relief expressed at the lifting of the threat from PCC, with respect to our Talgarth Branch Library - and other smaller branch libraries - for the coming year, the work was continuing to identify ways of sustaining the service for the future. To this end, along with County and Town/Community Councillors from throughout Powys, he had attended a meeting with Cabinet Member, Cllr Rachel Powell, at Antur Gwy, Builth Wells, on 8 May, to discuss options.
- A number of colleagues had joined Cllr Powell in attending a meeting on the Tri Towns initiative, hosted by Ysgol y Mynydd Du on 9 May, with Cllr Martin Weale, Cabinet Member for Regeneration and officer colleagues from PCC and PAVO. There were representatives from Crickhowell, Hay on Wye and adjacent communities and a discussion ensued about fruitful avenues for collaboration between our communities in the future.
- There were a number of issues to report, in relation to the PCC owned sites in Talgarth, and these were the subject of a brief oral update and had been mentioned in the press article in the Brecon and Radnor Express - 16/05 edition - which related to

one of these sites - a scan of the article was circulated with Cllr Powell's monthly report.

- The past month has been a busy one in terms of casework, especially around highways, planning and housing issues, and he had undertaken a number of home visits recently, in relation to these.

**19/98 PCC FORMER HIGHWAY YARD FENCE** – Noted that the damaged wire fence reported to PCC, in this location, was repaired and made safe on 12 Apr.

**19/99 TALGARTH ISSUES –**

**BRECON MOTORCLUB CLASSIC CAR TOUR - Sunday 30 June** commencing 9.30am from the Rugby Club, Talgarth – Invitation received from Chris Phillips to the Mayor and Town Councillors.

**RESOLVED:** Cllr W Powell to be in attendance.

**GPLIAISON GROUP MEETING - 8 May at Porthamel** – Received agenda for 8 May meeting and minutes of previous meeting 26 Sept 2018. Noted Cllr R Reid and Cllr J Lilly attended. Next meeting on 23 Oct 2019. Spreading notices regularly received.

**Hay, Brecon & Talgarth Sanctuary for Refugees** – Noted a meeting was held on 1 May at the Rugby Club. Noted that the Welcome day is on Sat 18 May at Llwyn Celyn, a Landmark Trust farm house in the Llanthony Valley.

Next meeting of the group is on Mon 20 May 6.30pm at the Rugby Club.

Cllr W Powell, Mayor, reported that two groups of refugees – from Swansea and Newport, were to meet in Talgarth on 13 July for football matches with the Talgarth Football Club, with support from both the HBTS4R and Talgarth and District Regeneration Groups.

**BLACK MOUNTAINS COLLEGE PROPOSAL** – Received the Black Mountains College (BMC) quarterly update confirming that they are at the Hay Festival (23 May - 2 June), spreading the message about the college and providing free talks on everything from climate change to dry stone walling.

June sees the launch of their most ambitious educational project yet, the first ever Black Mountains Summer School with their progressive course programme, including free mini-events and how to book.

The group is very pleased to announce that they have secured funding from the ARWAIN fund to explore sites in the Black Mountains to find a permanent home for the BMC.

Noted they are holding quarterly public meetings in Talgarth, about their progress and ways to get involved. The next meeting is 8pm Sat 22 June in the Town Hall.

**PUBLIC CONVENIENCES** - Noted Malcolm Holt, Business Development Manager, Healthmatic is enquiring about the quotation they had supplied, on reducing the area of the Public Conveniences. Noted that Cllr R Reid and Cllr A Bufton are to put together a draft plan to discuss at a future meeting.

**Faulty Lights** – Invoice received from Skyrme Electrical to repair the faulty lights with a new time switch.

**RESOLVED:** Invoice for £149.00 + 29.80 VAT – Total £178.80 be paid.

**GROW FOR TALGARTH –**

**Damaged Railing & Lamp Post** – **RESOLVED:** To chase update from PCC on the damaged railing going over the bridge opposite Glanennig Home, Bronllys Road and the lamp-post rusted at the bottom, adjacent the Bus Stop, Bronllys Road, Talgarth.

Received draft Minutes of 9 Apr meeting and Agenda for the meeting 7pm 14 May at Usk & Wye Offices.

Discussion took place regarding all the hard work the group has already undertaken with the planting up of beautiful flowers and the painting of the railings and seats around the town, in readiness for the 'Wales in Bloom' competition to be judged on 12 July.

**RESOLVED:** To forward a letter of thanks and appreciation to the group for all their hard work, so far, and to donate £250 for their funds.

**RESOLVED:** To purchase 2 tubs and a trough of flowers at a cost of £25 to be placed around the Town Hall.

**TALGARTH SPEEDWATCH SCHEME** – Noted that a session had taken place, outside both the Car Park and Ysgol y Mynydd Du with Cllr R Reid, Cllr P Lewis and Tony James. Noted a few were caught speeding and the records collated handed to PCSO Helen Scott.

**RESOLVED:** Clerk obtains 3 extra large high-viz jackets, free of charge, from the Police.

**BOWLING CLUB** - Update received from Audrey Micklewright regarding the snagging issues at Talgarth Bowling Club House, which had all appeared to be resolved.

Awaiting amended Transfer document from PCC for signing up by the Town Council.

**RESOLVED: To move Standing Orders 15 minutes to 9 15pm.**

**KING GEORGE V PLAYING FIELDS ETC –**

**Pavilion - Water Leak** – It was noted that the tender repair work by Smith Builders Ltd has been completed.

**Annual Fire Alarm and Emergency Light testing and remedial works** - Noted that Skyrme Electrical have also completed the Emergency lights test and undertaken the remedial work.

**RESOLVED:** That payment be made to Smith Builders Ltd and Skyrme Electrical, as follows:

**Smith Builders Ltd – Tender work re Leak** - £9,746.58 + £1,949.32 VAT = £11,695.90.

**Tender Work - Electrical work re Leak** - £1,212.99 + £242.60 VAT = £1,455.59 and these 2 invoices be forwarded to Zurich Insurance for the claim – less the £250 excess and the £30 cost to repair the damaged pipe that caused the leak which is not insured by the insurance.

**Smith Builders Ltd - Additional work requested by the Town Council as per Tender** - £1750.00 + £450 VAT = £2,700.00.

**Skyrme Electrical – Annual Fire Alarm & Emergency Light test (Commenced 6 Dec 18 & completed Apr 19)**- £140 + £18 VAT = £168.

**Skyrme Electrical – Tender cost - Remedial work re Emergency Light testing** - £515.90 + £103.18 VAT = £619.08.

**Estimate for Fire Alarm remedial repairs** – Awaiting estimate from Skyrme Electrical.

**CCTV** – Noted future of this equipment to be discussed at a future meeting.

**Bar area** – Cllr C Voyle, Chair of the Senior Football Club, asked about undertaking some cosmetic work on the bar itself.

**RESOLVED:** To discuss further after the TADSCA meeting and Football Clubs AGMs the following week.

**TADSCA**– Received Agenda for TADSCA meeting at 7pm Mon 20 May in the Pavilion, with Reps of PAVO, TADSCA, Football Club & Town Council, to help take the organisation to the next stage of its development and for all groups to know their legal obligations.

**OLD POST OFFICE** - Noted we received update direct from Julian Preece PCC, who confirmed that this matter has been referred to the PCC legal team to pursue recovery of the full outstanding debt and that, consequently, it is very likely this action will culminate in enforced sale of the property concerned.

Virginia Brown, local resident, informed the Town Council that she is encouraged by this development and wonders if it would be helpful if the Town Council could contact PCC legal department to hasten the process especially as the ‘Grow for Talgarth’ group is endeavouring to make the town tidy and the Old Post Office being a real eyesore.

**POTENTIAL NEPALESE TWINNING INITIATIVE** – Cllr M Dodds reported that he has discussed with Major Gurung about the scope for developing a youth link to this end that the matter will be further discussed at the Ysgol y Mynydd Du meeting in June.

## **19/100 HEALTH ISSUES-**

**AGM - Bronllys Well Being Park CLT Ltd - Mon 15th Apr** – Update received from Jacqui Wilding, Chair, confirming that the AGM was very well attended and Chris Jones, their

speaker, was excellent again and they are able to confirm the exciting news the Memorandum of Understanding with Powys Teaching Health Board was signed which will allow them to gain greater levels of funding and progress.

Noted Cllr M Dodds, Town Council rep was unable to attend and his apologies were given.

#### **19/101 GROUP UPDATES –**

**ONE VOICE WALES ( OVW) – OVW Brecon/Radnor area committee meeting** – Noted the meeting was held on 26 Apr at The Strand Hall, Builth Wells but no-one from the Town Council was able to attend.

**OVW - Module 9 - Code of Conduct training at the Strand Hall, Strand Street, Builth Wells on Tues 4 June 2019 from 6.30 - 9.00pm.**

**RESOLVED:** Cllr L Elston-Reeves and Cllr C Voyle attend. Cost £35 each.

**Councillors Allowance ‘Opt Out’ Form for £150 per annum allowance** – Sample ‘Opt Out’ form received from OVW and circulated to Town Councillors.

Noted this will be paid to all Town Councillors in March 2020 unless they choose not to take it and sign up the ‘Opt Out’ form and hand it to the Town Clerk.

**FESTIVAL GROUP** – Cllr R Reid reported that plans for this year’s Festival are in hand.

**RESOLVED:** To apply for the road closure - cost £340 already precepted for.

**TALGARTH & DISTRICT REGENERATION GROUP (TDRG)** – Noted an informal meeting of the group was held on 13 May with the Energy group and the following items discussed:

- Electric vehicles and possible charging points.
- Old Victorian School, blue sky ideas in order to save the building
- Old School field future

**Dyfed-Powys Policy and Crime Commissioner’s Community Fund 2019-2020** - Noted the TDRG is currently putting together a bid for between £5,000 - £10,000, to this fund for CCTV at the Car Park and on The Square, Talgarth. A site meeting was held on 15 May with Cllr Powell, Cllr Reid and Cllr Pip Turner with a CCTV company who would be sending some costings. Noted the bid had to be in by 24 May. Match and other funding for the project was discussed and Town Councillors generally supported this idea for the town and expressed an interest in financially supporting the project, if the bid was successful.

It was noted that the TDRG would also make a financial contribution.

Cllr Powell reported that he was liaising with PCC Street Lighting regarding this project.

**Market Stalls** – It was suggested that these Stalls may now be surplus to requirements as we have our own Market Hall and the Festival Group has market stalls available for community use. In view of this, the Regeneration Group are going to discuss the possibility of selling their Stalls, which would make more room in the Market Hall.

**WALKERS ARE WELCOME GROUP**– Received draft minutes of the 5 Mar and Agenda for meeting 23 Apr. Noted the WAW Festival held on 3 – 6 May had been a great success

**RESOLVED:** To forward a letter of thanks and appreciation to the Group for such a successful WAW again this year and to forward an Invoice for the agreed Town Hall hire of £75 and £11.16 for telephone calls used in the Town Hall, during the Festival – Total £86.16.

**TOURIST INFORMATION & RESOURCE CENTRE (TIRC)**– Noted the AGM was held on 3 May in the Town Hall Committee Room. Officers appointed –

Chair – Zoe Argent, Joint Co-ordinator/Secretary – Zoe Argent & Tim Davies.

Noted that Anna Weston, a member of the TIRC has completed and submitted a bid for funding to the Awards for All Lottery Funding.

Noted the existing lease on the TIRC expires on 13 Aug 2019, so down-sizing of the premises has to be complete by this date. Next meeting to be held at 7pm on 7 June.

#### **19/102 TOWN HALL & MARKET HALL TOWN HALL –**

**MID & WEST WALES FIRE & RESCUE SERVICE - TOWN HALL FIRE SAFETY AUDIT** – Received satisfactory report from Martin Turley, Watch Manager, who attended the Town Hall re the scheduled inspection programme for a fire safety audit on 13 May at 1.30pm and had met with Cllr A Bufton and Cllr R Reid.

**REQUEST FOR TOWN HALL HIRE FOR SPINNING BIKES** – Jo Lord supplied photographs and sizes re the possibility of 12 bikes/ storage in the Market Hall. She is looking to do some classes at the Town Hall, especially in the mornings. She says there are already plans for a big Spinnathon indoor cycling endurance sponsored ride for The Drew Barker Wright Charity next year.

**RESOLVED:** Cllr A Bufton to liaise with Jo Lord regarding the proposed Town Hall hiring.

**REQUEST FOR TOWN HALL HIRE FOR INDOOR BOWLS CLUB** – Request received – matter discussed.

**RESOLVED** – To respond that, unfortunately, the Town Hall does have the storage space in the main hall to store their equipment..

**WELSH BLOOD GROUP** – Bookings received for the 2020 Blood Donor Clinics in the Town Hall - Mon 30 Mar 2020 & Mon 7 Sept 2020 – Time: 10:00-20:30.

**ANNUAL FIRE ALARM & EMERGENCY TEST** - Received Electrical Installation Condition Report as Unsatisfactory for test undertaken on 6/12/2018.

**RESOLVED:** To ask Skyrme Electrical for a cost of the remedial works.

**BOILERS – TIME CLOCK** – Noted Alun Walters Engineer has fitted a new Time Clock.

**RESOLVED:** To pay Invoice £95.

Noted, previously agreed, to look for a suitable company to draw up a new boiler system for the whole of the Town Hall, to include Market Hall with some radiators/heating, etc so as to go out to tender as soon as possible.

**MARKET HALL** –

**RESOLVED** to chase Stuart Price for the outstanding emergency light work, already agreed.

#### **19/103 ST GWENDOLINE’S CHURCHYARD -**

**BURIAL COMMITTEE** –

**RESOLVED:** To hold a site meeting 6.30pm 3 July at St Gwendoline’s Churchyard, followed by a meeting in the Town Hall.

#### **19/104 AMOUNTS RECEIVED –**

Hall Hire – Country & Western 5/4 £40 + £5 Licence, 11/5 £40 + £5 Licence	£90.00
Hall Hire – Table Tennis – 15/5	£5.00
Hall Hire – South East Wales RIGS 15/9	£6.00
Hall Hire – Black Mountains Friends Group – 5/4/19	£24.00
Hall Hire – Mc Cartneys 9/5/19	£22.00
Hall Hire – Child’s Party 5/5/19 KH	£22.00
Hall Hire – WAW Festival 4/5-6/5 £75 + Reimbursement Tel Calls £11.16.	£86.16
Hall Hire – Aerobics	£66.00
Velindre NHS Trust – Blood Session	£55.00
Mr A Davies – Cremation Stone GD dec’d	£80.00
Zurich Insurance – Payment for claim – King George V Pavilion	£10,679.57

#### **19/105 ACCOUNTS FOR PAYMENT**

J Rumsey, Clerk – May Salary £1,140.10, Less Tax £228.00 = £912.10,	
Tel Rent £18.32 Broadband/Calls £24.00, Home Office £35, Postages £1.50,	
Photocopying £6.15, Travel £2.25.	£ 999.32
Sharn Drury- Internal Audit Fee 2018/2019	£120.00
V W Cleaning Services – April - Town Hall Cleaning £129.60. Gates £73.89	£203.49
Martin Leighton – St Gwendoline’s Churchyard Maintenance – Apr £466.67,	
May £466.69	£933.34
Border Office Supplies – Paper & Staples £29.63+ £5.93 VAT = £35.56,	
Printer Cartridge £66 + £13.20 VAT = £79.20.	£114.76

Zurich Municipal – Town Council incl King George V Pavilion & Play area Insurance 1/6/19 – 31/5/20	£3,171.08
Hampshire Flag – Flag for Merchant Navy Day 3/9/19 - £32.99 + £6.60 VAT	£39.59
Parish On-line – Annual fee 14/5/19 – 24/5/20 - £30 + £6 VAT	£36.00
ICO – Annual Fee GDPR	£35.00
2 flower tubs & 1 flower trough for outside Town Hall	£25.00
Grow for Talgarth- Donation	£250.00

**Public Conveniences –**

Skyrme Electrical – New time switch in Public Conveniences - £149 + £29.80 VAT	£178.80
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**King George V Pavilion –**

Smith Builders Ltd – Work requested by Town Council - £1750.00 + £450 VAT	£2,700.00
Smith Builders Ltd – Insurance Tender repair work re leak £9,746.58 + £1,949.32 VAT =	£11,695.90
Smith Builders Ltd – Electricity repair work re leak - £1,212.99 + £242.60 VAT	£1,455.59
Skyrme Electrical – Fire Alarm & Emergency Lighting Annual check – £140 + £28 VAT	£168.00
Skyrme Electrical – Remedial work re Emergency Lighting check – Replace Emergency Lights - £515.90 + £103.18 VAT	£619.00

**19/106 FINANCIAL STATEMENT:** Current Account       £10,118.95  
High Interest Account   £42,101.83

**19/107 DATE/TIME OF NEXT MEETING** 7:00 pm Wed 12 June 2019

There was no further business and the meeting closed at 9.15pm.

**SIGNED:** .....

**DATE:** .....