

**MINUTES OF TALGARTH TOWN COUNCIL MEETING AT 7PM, WEDNESDAY,  
13 APRIL 2022, HELD REMOTELY**

**MEMBERS PRESENT:** Cllr P Lewis (Mayor) (In the Chair), Cllr L Elston-Reeves (Deputy Mayor), Cllr A Bufton, Cllr C Green, Cllr G Jones, Cllr A Lord, Cllr T McClatchey, Cllr R Parry, Cllr R Reid, Cllr W Powell (Town & Powys County Councillor)

**APOLOGIES:** Cllr M Dodds, Cllr C Voyle

**IN ATTENDANCE :** Josephine Rumsey (Town Clerk)

**WELCOME:** Cllr P Lewis, Mayor, welcomed Cllr R Reid back after his illness and welcomed Town Councillors, to the virtual meeting of Talgarth Town Council by Skype.

**22/61 DECLARATIONS OF INTEREST:** No Declaration of interests received.

**22/62 MINUTES:** The minutes of the Town Council meetings held on the 9 March 2022, had been previously circulated to Town Councillors.

**RESOLVED:** That the minutes of the Town Council meeting held on the 9 March 2022, be accepted as a correct record.

**22/63 PLANNING MATTERS –**

- **Planning Application Consultation Letter 22/20849/FUL - Proposal:** “The replacement of a uPVC conservatory with a new rear extension and the enhancement of the vehicular access onto the highway”- **Address: Genffordd House , Bronllys Road, Talgarth LD3 0HH –**

Noted that the existing and proposed plans appear to be inaccurate.

Noted the Highways concerns at the water run-off, in terms of the development itself.

**RESOLVED:** To request the BBNPA to review the existing and proposed plans, as they appear to be inaccurate. Noted the Highways concerns at the water run-off, in terms of the development itself, and to express the Town Council’s concerns that the issues raised by the Highways Authority may be exacerbated from the run-off, from the roof of the new structure, that does not appear on the submitted plans.

- **Planning Application Consultation Letter 22/20899/FUL & 22/20927/CAC - Proposal:** “Application to demolish a dilapidated youth hostel and replace it with a single open market dwelling including ancillary carport with hobby room over” - **Address: Joe’s Lodge Bunkhouse , Hay Road, Talgarth LD3 0AL**

**RESOLVED:** To oppose this Planning Application for the following reasons:

- The sheer scale of the carport/proposed hobby room as it appears too incongruous with the surrounding buildings.
- Concern that the proposed car port/hobby room may become ancillary to the main building, in the future.
- Concern about the location of the car port/hobby room being so close to the edge of the highway (New Street), but pleased that the Highways have picked up that both elevations are going to be moved back to make it safer and more easy on the eye.
- Concerns were raised about the larch cladding strips on both buildings, especially the road side elevation of the carport/hobby room, which was felt to be out of keeping in this area.

- **Planning Application Consultation Letter 22/20695/FUL - Proposal:** “Replace existing single storey extension which is in a state of disrepair and of a flawed design, i.e pitch of the slate roof, water ingress, number of changes in level (steps)”- **Address: 1 Aberenig Terrace, Penbont Road, Talgarth LD3 0BU**

**RESOLVED:** To support this Planning Application but to ask the BBNPA why the Town Council was not given the opportunity to comment on this work before it was completed.

- **BBNPA – PERMISSIONS GRANTED FOR DEVELOPMENT:**
  - **Planning Application 21/20270/FUL** - “Refurbish existing farm house and annexes together with rebuilding former garage annex to restore single dwelling with existing access, services and curtilage retained.” (Full Application) at Lower Trewalkin, Talgarth, Powys, LD3 0HA
  - **BBNPA Planning Application 21/20401/FUL** - Proposal: “The installation of 2 no. Electric Vehicle (EV) Quick Charging points and 2 no. electrical cabinets, associated cabling and ancillary works, including the installation of stainless steel bollards around the proposed equipment.” Address: Talgarth Car Park, High Street, Talgarth

**22/64 MATTERS ARISING FROM PREVIOUS MINUTES:**

- **OVW Wales/PAVO** - All COVID updates and training dates received and circulated to all.
- **Afon Llynfi Pollution – Request to support Gwernyfed CC to WG draft letter** – Noted a draft letter received from Gwernyfed CC to WG, requesting the support of Town Council.  
**RESOLVED:** Not to support this draft letter.
- **GP Biotec** – Further complaints of smells in Talgarth received and reported to the relevant Authorities.  
Received a further letter of complaint of the smells from a local resident, asking for support, if requested.  
**RESOLVED:** To support the concerns of smells, if requested, as they are being reported by residents from all parts of the town.  
**FOI & Drainage concerns - RESOLVED:** To seek further clarification from NRW.
- **PCC updates – Dog Fouling problem** – Noted PCSO Trudy Davies had forwarded information of a proposed activity event, arranged with County Councillor W Powell.  
**RESOLVED:** Cllr W Powell agreed to inform the PCSO that the Town Council unanimously supported the proposed action, however, given the current purdah relating to the local government elections that it would be better to postpone the proposed activity until mid-May onwards.
- **PCC Highway matters – Out-of-order street lights in and around the Town** – Noted confirmation received that the matter is being addressed by PCC and the Trunk Road agency.

**22/65 TO REVIEW TALGARTH TOWN COUNCIL (TTC) DOCUMENTS – FOR ADOPTION:**

- TTC Standing Orders
- TTC Financial Regulations
- TTC Financial & Management Risk Assessment
- TTC Security & Confidential Policy
- TTC Complaints Policy
- TTC Freedom of Information Policy
- TTC St Gwendoline’s Churchyard Risk Assessment
- TTC Town Hall – Fire Risk Assessment
- TTC Town Hall Risk Assessment – COVID
- TTC Public Conveniences Risk Assessment – COVID  
**RESOLVED:** Unanimously agreed to adopt the above documents.
- TTC St Gwendoline’s Churchyard Management Policy  
**RESOLVED:** To consider and adopt at the 18 May 2022 meeting.

**22/66 POWYS COUNTY COUNCIL ELECTIONS/TOWN & COMMUNITY COUNCIL ELECTIONS – 5 MAY 2022**

**Town & Community Council Elections** – Received from PCC, a Statement of the 9 Persons Nominated for Talgarth Town Council, noting there will not be an Election for Talgarth Town Councillors on 5 May. This will be reported to the AGM on 18 May 2022, after which we will need to Co-opt 3 Town Councillors.

Noted existing Town Councillors - Cllr William Powell, Cllr T McClatchey and Cllr C Voyle, did not stand for re-election. Noted for information: Cllr W Powell has been a Town Councillor since May 2008, Cllr T McClatchey, a Town Councillor since Nov 2019 and Cllr C Voyle since Dec 2018.

Cllr W Powell and Cllr T McClatchey thanked colleagues for all the support given to them, during their roles as a Town Councillor.

**RESOLVED:** Cllr P Lewis, Mayor, on behalf of the Town Council, thanked Cllr Powell and Cllr McClatchey, for all their hard work and input to the Town Council.

**POWYS COUNTY COUNCILLOR ELECTIONS** - Noted there are 2 Nominations for Powys County Councillor for the Talgarth area - PCC Councillor William Powell and Peter Weavers, local resident. Noted Election to take place on 5 May 2022 in the Town Hall, Talgarth.

**22/67 TALGARTH/TREFECCA ISSUES:**

- **Queen’s Platinum Jubilee Celebrations – Queen’s Platinum Jubilee 2 – 5 June 2022 –**
  - Noted the 107 commemoration coins have been received. Noted Bronllys CC wish to contribute for their 7 pupils but Gwernyfed CC will not be contributing as they had already planned to give out mugs to all children in their area.  
**RESOLVED:** Clerk to liaise with Ysgol y Mynydd du to arrange a time and date for a Town Council presentation of the Commemorative Coins, to the pupils.
  - Noted the Town Council has been granted the PCC Road Closure from 7am – 9pm and Zurich has confirmed public liability cover for the Square event on Sun 5 June.
- **Grow for Talgarth – Jubilee Feature on the Swan Terrace side of the River Bank –**  
Received a copy of the GfT plan for a Jubilee feature proposed in this location. Noted as previously mentioned, the Mayor reminded us that any permissions for this would need to be sought from PCC.  
Received GfT minutes of their 8 March meeting and Agenda for 5 Apr meeting.
- **Public Spaces in Talgarth** – Received a letter of concern from Ms E Lambton, local resident re use of public spaces in Talgarth.  
**RESOLVED:** To inform the resident that the Town Council is not responsible for these areas, which are in the ownership of Powys County Council.
- **Donation from the Old Railway Garden Centre – Planting 21 March** – Noted that a substantial sized Sorbus tree (Sorbus Asplenifolia) had been donated by the Old Railway Garden Centre to Talgarth , together with a small plaque to mark the occasion and contribute towards the Queen’s Green Canopy.  
Noted Cllr Phil Lewis, Mayor & Cllr W Powell attended the planting event on 21 Mar.
- **TIRC meeting – Mon 7 Mar 2020 2.30pm - TIRC** – Received draft minutes of the 7 Mar meeting. Noted Agenda received for 4 Apr meeting

**8.45pm Noted Cllr W Powell and Cllr L Elston-Reeves left the meeting.**

- **St Gwendoline's Churchyard – Burial Plot** – Received a request from a member of the public for the withdrawal of the reservation of a Burial Plot (AL) .  
**RESOLVED:** That this request be agreed and a refund, less 10% admin charge, be made.
- **Tenders for Churchyard Maintenance from 1 April 2022 for up to 3 years Contract** – Cllr A Bufton confirmed that he has liaised with both of the Contractors tendering and it had been confirmed that both fully understand the requirements of the Contract.  
Noted the Contract has been awarded to the lowest Tenderer of OTM, as per the 2 Mar 2022 meeting and the signed Acceptance received and a first cut had been undertaken today.
- **30 failed memorials** –Noted the site meeting due to be held on 6 Apr had been postponed due to the weather conditions and will be re-arranged.
- **Churchyard Boundary Wall on Church Street** – Request received from a local resident to plant some flowers in the holes in the wall, in this location.  
**RESOLVED:** That that the majority of the holes, in this location, were for drainage and to inform the resident accordingly.
- **Interment of Ashes & 2nd Inscription** – Received £115 re OD, as previously agreed.
- **Town Hall – Redecoration – Tenders** – Noted Cllr A Bufton reported that the plastering of the wall in the rear hallway had been completed and paid as per tender, together with the materials supplied by TBS. Cllr Bufton had also met with Black Mountain Decorator, the previous evening, re the redecoration of the Town Hall plans to commence on 23 May.  
**RESOLVED:** To ask Alan Walters to re-fix the radiator in this location, after the decorator had painted the wall.
- **Fire Alarm & Emergency Light testing** – Noted Emergency Light in entrance hall failed and needs replacing – Skyrme Electrical estimated cost £70 + VAT.  
**RESOLVED:** To accept estimated cost of £70 + VAT, from Skyrme Electrical.  
Also noted that a main ceiling light in the hall is not working and awaiting a cost on a replacement ceiling light, which is providing difficult to locate, due to its type and age.
- **Stage Curtains** – Noted Lyn Morgan Furnishings confirmed today that the curtains will be completed next week and the 50% £4,422.00 + £884.40 VAT = £5,306.40 owing will then be due for payment. Dylan the fitter will come as soon as main hall has been decorated – he will take 2 – 3 days to fit the rails/track and curtains (Provisional date booked week commencing 4 July) – his 50% £2,400 will be due for payment when the work has been completed.  
**RESOLVED:** To pay Lyn Morgan Furnishings, the remaining 50% £4,422.00 + £884.40 VAT = £5,306.40 when curtains are complete.
- **Caretaker/Cleaner** – Noted Emma Hayles had commenced on 1 Apr 2022
- **Public Conveniences** – Noted we have joined Newhall Janitorial Limited for our supplies for the Talgarth Public Conveniences - we qualify for 'National Procurement Service rates'.  
Received deliveries of items required and need to authorise payment for –  
Invoice X £145.50 + £29.10 VAT – Total £174.60, Invoice X £13.34 + £2.67 VAT- Total £16.01 & Invoice X £11.24 + £2.25 VAT – Total £13.49.  
**RESOLVED:** That the Invoices of Newhall Janitorial be paid.  
Also to contact Alun Walters to install the hot water into the Public Conveniences Gents toilet area, as per quote, asap, so this area can be opened up for use.
- **Bowling Club** – Confirmation received that Zurich will add the Bowling Club Pavilion onto the Town Council policy, from the 20 April, for no additional charge until the renewal date. The Bowling Club Pavilion will then be included in the upcoming quote for our renewal.
- **WAW** – Received for information, minutes of the meeting held on 22 Mar and noted next meeting to be held on 26 Apr 2022.

22/68 **FINANCIAL UPDATE:** To consider and approve Monthly Accounts.

**Amounts received since last meeting 9 March 2022 and banked:**

Date	From	Item	Amount
07/04/22	OD	SGC – Interment of Ashes & 2 <sup>nd</sup> Inscription fee	£115.00

**Accounts for Payment/Ratification since last meeting 9 March 2021:**

Date / ChequeNo	To	Item	Net	VAT	Total
28/03/22 3535	Skyrmes Electrical	Town Hall – Fire Alarm & Emergency Light Annual Testing	£140.00	£28.00	£168.00
25/02/22 3534	V W Cleaning Services	Town Hall Public Conveniences- Final Invoice Gate Opening – Feb & Mar	£142.35		£142.35
24/03/22 3533	Talgarth Bldg Supplies	Town Hall – Materials for Plastering wall	£55.41	£11.08	£66.49
23/03/22 3532	Talgarth Bldg Supplies	Town Hall – Materials for Plastering wall	£58.94	£11.80	£70.74
23/03/22 3531	G Perry Plasterer	Town Hall – Plastering	£450.00		£450.00
21/03/22 3530	HMRC	Jan – Mar 2022 –Clerk’s Income Tax £795.60, Employee NI £243.84 Cllrs Income Tax £120.00	£1,159.44		£1,159.44
21/03/21 3529	Town Clerk	Salary & Expenses March 2022	£1,298.55		£1,298.55
18/03/22 3528	Co-op	Pkt 50 Envelopes	£1.25	£0.25	£1.50
18/03/22 3527	Wales Audit Office	Audit Fees – 2020-2021	£355.00		£355.00
12/03/22 3526	Alun Walters	Town Hall – Service 2 Boilers	£100.00		£100.00
10/03/22 3525	Peter Weavers Business Services	Reimbursement BBNPA Planning Application (Gazibos) - Fee £115, Plan £16.20	£131.20		£131.20
10/3/22 3524	Grow for Talgarth	Annual Sponsor – Town Council Flower Box	£20.00		£20.00
10/03/22 3523	Tenovus Cancer Care	Donation	£25.00		£25.00
10/03/22 3522	Wales Air Ambulance	Donation	£25.00		£25.00
10/03/22 3521	Brecon Advice Centre	Donation	£25.00		£25.00
10/03/22 3520	Powys Citizens Advice Bureau	Donation	£25.00		£25.00
10/3/22 3519	Llangollen Eistedfod	Donation	£20.00		£20.00
10/03/22 3518	Hope House	Donation	£20.00		£20.00
09/03/22 3517	PAVO	Payroll fees – Jan – Mar 2022 – 5Cllrs x £5 = £25 Mar, Clerk Jan – Mar = £30	£55.00		£55.00

14/03/2022 Business Reserve Account - £23,673.57 Current Account - £1,238.07

**RESOLVED:** To approve the above Financial update/Monthly Accounts.

- 22/69 CORRESPONDENCE RECEIVED & DISCUSSED –**  
**PCC Election of three Town/Community Councillors to the Community Sub-Committee of the Powys Standards Committee – Brecknockshire.**  
**RESOLVED:** To consider at the 18 May 2022 meeting.
- 22/70 CORRESPONDENCE RECEIVED FOR INFORMATION –**  
**WG - Covid 19 –** Regular weekly updates received.  
**PCC - ‘Have your say’ Survey –** Note closing date 14 Apr 2022.  
**PCC - Planning Decision Notices 28.02 to 18.03.22 –** received  
**BBNPA Weekly Planning Applications –** Received weekly.  
**BBNPA - Meeting 11 Mar 2022 - 9.30am –**agenda received.  
**BBNPA – Meeting 25 Mar 10am -** Agenda received.  
**Powys CHC - Community Pharmacy Survey**  
**Powys tHB - Public presentation and Q&A from PTHB CEO Carol Shillabeer – 24 Mar at 5pm on Teams -** Invitation received to attend a public briefing and Q&A session with Carol Shillabeer, CEO of Powys Teaching Health Board. Noted Cllr G Jones attended the meeting.  
**Powys tHB –** Information re COVID-19 Vaccination in Powys.  
**Wales Audit Office - 2021/2022 Annual Return –** Received information for the 2021-22 audit.
- 22/71 SKYPE MEETINGS –** Cllr P Lewis, Mayor, thanked Cllr A Lord for all his help in running the SKYPE meetings again this year, which is appreciated by all.
- 22/72 DATE/TIME OF NEXT MEETING:**  
 7pm Wed 18 May 2022 – AGM, followed by the May monthly meeting.  
 There being no further business, the meeting closed at 9.05pm

**SIGNED:** .....

**DATE:** .....