

**MINUTES OF TALGARTH TOWN COUNCIL MEETING AT 7PM, WEDNESDAY,
8 JUNE 2022, HELD REMOTELY**

MEMBERS PRESENT: Cllr P Lewis (Mayor) (In the Chair), Cllr A Bufton, Cllr M Dodds, Cllr C Green, Cllr G Jones, Cllr A Lord, Cllr R Parry

APOLOGIES: Cllr L Elston-Reeves (Deputy Mayor), Cllr R Reid

IN ATTENDANCE : Josephine Rumsey (Town Clerk), County Councillor W Powell

WELCOME: Cllr P Lewis, Mayor, welcomed Town Councillors to the meeting.

22/100 DECLARATIONS OF INTEREST: No Declaration of interests received.

22/101 MINUTES: The minutes of the Town Council AGM meeting held on the 18 May 2022, and the 18 May 2022 monthly meeting, had been previously circulated to Town Councillors.

RESOLVED: That the minutes of the Town Council AGM meeting held on the 18 May 2022, be accepted as a correct record.

RESOLVED: That the minutes of the Town Council monthly meeting held on the 18 May 2022, be accepted as a correct record

22/102 PLANNING MATTERS – To consider:

- **BBNPA - Planning Application Consultation Letter 22/21081/FUL** - “Proposal for change of use and an extension to the existing joinery to be used as B8 storage” - Address: Colin Lewis Joinery, Bowling Green Lane, Talgarth.

RESOLVED: To support this Planning Application.

- **BBNPA – Permission Granted for Development - Planning Application 22/20695/FUL** - “Replace existing single storey extension which is in a state of disrepair and of a flawed design, i.e. pitch of the slate roof, water ingress, number of changes in level (steps)” (Full Application) at 1 Aberenig Terrace, Penbont Road, Talgarth, LD3 0BU.

22/103 MATTERS ARISING FROM PREVIOUS MINUTES:

- **Napalli Village UK, Launch Invitation** – Cllr Phil Lewis, Mayor gave an update on the well-attended event held on Sat 21 May at the Castle Hotel, Brecon, which he had attended, on behalf of the Town Council. Noted that Khushi K Gurung MVO, the MD and Chair of Nepali Village UK, will keep us updated of projects.
- **OVW Wales/PAVO** - All updates/funding and training dates received and on circulation.
PAVO – Funds to support digital investment – Received information of the Arwain Digital grant funding but due to the short timescale, it was agreed not to submit an application.
- **Avon Llynfi Pollution** – Received responses from NRW on 20 May and 4 June. Noted a letter dated 6 June had been forwarded from the Town Council, to NRW and cc to the Senedd, MP & PCC/ County Councillor. Noted County Cllr Powell requested permission to share the this letter 6 June, with his neighbouring County Cllrs of Gwernfed CC & Bronllys/Felinfach CC, which was agreed. Noted that the Town Council had received more complaints of unacceptable smells in the Talgarth area, which had been referred to the relevant authorities.
RESOLVED: To await date of County Cllr W Powell’s on-line meeting that he has agreed to arrange with PCC etc, earlier this year prior to the Elections in May 2022.

22/104 PCC UPDATES – Received, for information, a PCC update from County Cllr W Powell in advance of the meeting and he verbally reported the following updates.

- **Review of the Conditions for the letting of the Industrial Units, Bronllys Road** – Cllr Powell gave a short update on this matter.
- **Renovation of the former Library premises, New Street** – Cllr Powell reported that permission was being sought from PCC, by the owners, to secure some storage re the renovation works.
- **Co-operative Store, The Square** – Cllr Powell reported that these premises are to be re-roofed, in the near future.

RESOLVED: Cllr R Parry, as neighbour to the Co-op premises, agreed to share any updates with the Town Council.

PCC Highway updates – Street lights – Noted a response is still awaited from PCC & the Trunk Road Agency, re the faulty street lights around the town.

22/105 TOWN COUNCIL REPRESENTATIVES ON OTHER GROUPS/ORGANISATIONS

2022-2023 – Responses received, noting that Cllr C Green had expressed an interest to represent the Town Council on the Tourist Information & Resource Centre group and also that other Councillors were happy to remain on their current groups for 2022-2023.

RESOLVED: To await any further updates as and when Councillors are Co-opted.

22/106 CO-OPTION – Noted no applications received to date. To re-advertise the 3 Town Councillor vacancies, with a closing date of 11 July 2022 for consideration at our July meeting.

22/107 TALGARTH/TREFECCA GROUP UPDATES -

- **Ysgol y Mynydd du - Presentation of Commemorative Coins** – Noted Cllr Phil Lewis, Mayor, had made the Presentation, on behalf of the Town Council, of the Commemorative Coins to Ysgol y Mynydd du pupils on the 27 May 2022 and that Cllr M Dodds, Cllr R Reid & County Councillor William Powell were also present at the event.

- **Queen's Platinum Jubilee Celebrations - 2 – 5 June 2022** – Cllr P Lewis, Mayor, had received reports that the Jubilee Celebrations had all gone well. Noted the picnic tea event on the Square, on 5 June, had been covered by the Town Council's Zurich Policy re Public Liability and loss/damage to the Gazibos/road signage, tables and no problems encountered.

RESOLVED: To pay the following invoices for out-of-pocket expenses:

- TIRC - £60 for printing the programme flyers and
- Anchorage Caravan Park- £50 for 2 gas cylinders for the beacon.

Also agreed to forward a letter of thanks to the Secretary of the Jubilee Group, on behalf of all involved who made the Jubilee Celebrations possible.

- **Grow for Talgarth** – Update received from GfT re the RHS judging dates: Mon 4 July 9am - Wales in Bloom Judging and Mon 8 Aug Britain in Bloom Judging. Noted next meeting - 7pm 14 June at the King George V Pavilion.

RESOLVED: Agreed to the GfT's request for PCC to undertake strimming and road sweeping, prior to both judging dates.

- **TIRC** – Officers nominated at the TIRC AGM held on 23 May, as follows:- Anna Weston - Chairperson, Heather Summerfield – Secretary, Brian Summerfield - Treasurer.

Noted next meeting - Mon 2.30pm 4 July at the Strand Café.

RESOLVED: Clerk to inform the TIRC Secretary that Cllr C Green has been nominated to represent the Town Council on this group.

- **Woodlands Play Area –**
 - **Woodlands Community Garden** – Update/pictures received, from Martin Draper ‘On the Verge’, re the new Woodlands Community Garden which was looking very good and also from Steve Butcher PCC, who confirmed that he is working with ‘On the Verge’ to create a more Community Asset and enhance the green space in this Woodlands Avenue Play area which is part of the ‘Love where you Live’ new housing strategy, to include educational space and, if successful, PCC hopes to introduce a similar project in other green and open spaces throughout Powys Housing sites.
 - **Play equipment** - Steve Butcher also confirmed that the missing fixing on the play equipment which we reported to our last meeting, has been replaced.

RESOLVED: To forward a letter of thanks to Steve Butcher PCC and Martin Draper, for their updates and to wish them every success with this project.
- **King George V Playing fields - Children’s Play area** – Update received from Wicksteed with an estimated time of arrival of the new play equipment – delivery and fitting to commence Week of 18 July with completion week of 8 Aug 2022.
- **Talgarth Speedwatch Sessions** – Noted we currently have six 6 fully trained up Volunteers and one who requires one more training session.
RESOLVED: Speedwatch sessions to be arranged as soon as possible.
- **WAW** - Received draft AGM Minutes of meeting 19 May 2022. Cllr M Dodds, who had attended the AGM, gave a brief update, noting officers appointed: Havard Prosser – Chairman, John Gibbs, Secretary, Chris Lewis, Treasurer. Noted the next WAW meeting is at 7:00pm 15 Sept 2022 at King George V Pavilion.
- **Dog Fouling - Day of Action in Talgarth** – Awaiting PCSO Trudy Davies to make contact re this matter.
- **St Gwendoline’s Churchyard –**
 - **Churchyard Maintenance Contract** – Received Invoice for May Account – 2 cuts £346.43 + VAT per cut on 10 & 25 May.
RESOLVED: To pay OTM Invoice in the sum of £692.86 + VAT.
 - **Site Inspection** – **RESOLVED:** To hold an informal Inspection site meeting at 6pm Wed 22 June.
- **Town Hall –**
 - **Redecoration** – Cllr A Bufton reported that the work is progressing well.
 - **Ceiling Light** – Noted that only a bulb needs replacing – approx. cost £8 + VAT each and that the Supplier has a total of 7 of these old type bulbs left in stock.
RESOLVED: To purchase the 7 bulbs @ approx £8 + VAT, so as to have some spares.
- **WW1 Plaque - Memorial in the Town Hall** – Cllr C Green reported that she has been in communication with Ms Virginia Brown, on an informal basis, and that some of her own concerns about WW1 queries had been clarified by Ms Brown and that she would carry on researching her own queries and may be, at some time, report back to a future meeting. It was again noted that the wording for the proposed plaque, which Virginia had presented at our 18 May meeting had been agreed at that meeting.
- **Hire of Town Hall – Blood Donor Session to take place on – Mon 10 Oct 2022.**
RESOLVED: Hall hire charge of £65 for this session and to again review in the future.
- **Committee Room hire** – Heather Summerfield requested the Committee Room hire for her ‘Black Mountains’ small group to re-commence, once a month, for a short ‘get together’.
RESOLVED: To agree to this hiring of 8 to 10 people in the Committee Room.

- **Public Conveniences –**
 - **Graffiti found on the Disabled toilet wall** - Noted that graffiti was found on 28 May and reported to the Police who recorded it as criminal damage.
 - **Ladies Cubicles** – Noted both ladies cubicles were now open, in this location.
 - **Hot water in Gents Public Conveniences area** – Noted Alun Walters has installed the hot water in this area. **RESOLVED:** To pay his Invoice as per quote agreed - £410.
 - **Public Conveniences Entrance** – Noted an estimated cost for a timer is awaited.
 - **Light in Gents' Cubicle** – **RESOLVED:** To accept Skyrme Electrical quote of £60 + VAT for a replacement light fitting in this location.
 - **Plumbing work in Public Conveniences** – Noted Alan Evans, Builder, has undertaken some urgent work in this location. **RESOLVED:** To pay Alan Evans' Invoice of £140.
 - **Opening/Closing Times for Public Conveniences** – Noted Summer opening/closing times are now 8am opening and 7pm closing.

22/108 FINANCIAL UPDATE:

- **To approve Financial update/Monthly Accounts since last meeting 18 May 2022:**
Accounts for Payment/Ratification since last meeting 18 May 2022:

Date / Cheque No	To	Item	Net	VAT	Total
26/05/22 DD	BT	Town Hall – Monthly Telephone Line & Broadband rental charge	£27.31	£5.46	£32.77
24/05/22 3550	Emma Hayles	Salary May 2022	£626.40		£626.40
20/5/22 3549	Newhall Janitorial Ltd	Public Conveniences – Toilet Rolls – 2 packs x 12	£18.02	£3.60	£21.62
20/5/22 3548	Parish on Line	Annual Subscription – 14.5.22 – 14/5/23	£40.00	£8.00	£48.00
20/5/22 3547	Skyrme Electrical	Town Hall – Remedial works from Annual Emergency Light Test – 1 x Emergency Light in entrance hallway	£70.00	£14.00	£84.00
20/5/22 3546	OTM Groundscare	St Gwendoline's Churchyard maintenance – <i>Annual Contract 1/14/22 – 31/3/23- £4,850 + £970 VAT = £5,820.00. 2 Cuts – 13 & 25 Apr - £346.43 + VAT per cut</i>	£692.86	£138.57	£831.43
20/5/22 3545	Zurich	Town Council – Annual Insurance	£4,702.75		£4,702.75
19/05/22 3543	Town Clerk	Salary & Expenses May 2022	£1,102.35		£1,102.35
19/5/22 3542	Sharn Drury	Internal Audit Fee 2021/2022	£120.00		£120.00
19/02/22	Eon	Town Hall – Electric	£15.35	£0.77	£16.12
18/05/22	Eon	Town Hall - Gas	£41.34	£2.07	£43.41
18/05/22	Eon	Town Hall – Electric	£23.99	£1.20	£25.19
18/05/22	Eon	Public Conveniences – Electric	£73.93	£3.70	£77.63

Amounts received/banked since last meeting 18 May 2022:

Date	From	Item	Amount
31/05/22	NW Bank	Interest	£3.05
27/05/22 DD	PCC	Town Hall hire – Election 05/05/2022	£275.00
27/5/22	HMRC	VAT reclaim 2021/2022	£5,928.88
18/05/2022	J T Davies	Cremation Stone fee – DS dec'd	£99.00

Balances: 03/06/2022 Business Reserve Account £29,846.24, Current Account £6,477.65 – Less unrepresented cheque – 3548 £48.00.

RESOLVED: To approve the Schedule of Monthly Accounts.

- **To approve Bank Reconciliation – 1/5/2022 – 31/5/2022 – RESOLVED:** To approve the Bank Reconciliation 1/5/2022 – 31/5/2022, which is attached at the end of these minutes.

22/109 OFFER OF LITTER COLLECTING WHEELIE BIN – Received the offer of this bin from Felinfach Community Council, who have no further use for it. Unanimously agreed to accept this offer of the Litter Collecting Wheelie Bin, which was thought to be a useful asset.

RESOLVED: To accept this kind offer and arrange for its collection and secure storage.

22/110 TOWN HALL - FACE TO FACE/MULTI LOCATION TOWN COUNCIL MEETINGS –

RESOLVED: To commence multi location Town Council meetings from Sept 2022, with members meeting in person where possible, with Skype available at the same time and other necessary equipment in place and to seek any possible funding opportunities.

22/111 CORRESPONDENCE RECEIVED:

PCC - Powys Planning Decision Notices - 09.05.22 to 20.05.22 – received.

BBNPA - Weekly Planning Applications - received.

CHC AGM/Meeting 7 June 2022 and CHC Newsletter – Noted the meeting was held the previous evening but no-one was able to attend.

Bronllys Well Being Park – Received Newsletter - May 2022 - Note next Public meeting 7pm 18 July 2022 at Glasbury Village Hall.

Talgarth Fire Station – Notification received of a Recruitment evening at 6.30pm Mon 13 June.

22/112 DATE/TIME OF NEXT MEETING:

6pm Wed 22 June 2022 – Informal Site Inspection

7pm Wed 13 July 2022 – monthly meeting.

There being no further business, the meeting closed at 8.37pm

SIGNED:

DATE:

Talgarth Town Council - Bank Reconciliation 1 May - 31 May 2022			<u>Current Account</u>	<u>Cap Res Account</u>
Opening Balances - 1 May 2022			£ 880.17	£ 37,343.19
Receipts - 1 May - 31 May 2022				
31/05/2022	INT	Bank Interest 1 - 31 May		3.05
27/05/2022	BAC	HMRC - VAT reclaim - 2021/2022	5,928.88	
27/05/2022	BAC	PCC - Town Hall hire - Election 5/5/2022	275.00	
20/05/2022	TRS	Transfer Cap Res Account to Current Account	7,500.00	
18/05/2022	BAC	J T Davies - Crem tablet add/fee CPS/FPS dec'd	19.00	
16/05/2022	BAC	J T Davies - Crem tablet fee CPS/FPS dec'd	80.00	
Total Receipts			£ 14,683.05	£ 37,346.24
Payments 1 May - 31 May 2022				
26/05/2022	DD	BT - Town Hall Monthly Phone/B'band Rental	32.77	
24/05/2022	CQ3550	Town Hall Caretaker - May salary	626.40	
20/05/2022	CQ3549	Newall - Pub Convs - Cleaning materials	21.62	
20/05/2022	CQ3548	Parish On-Line - Annual Subscription - 2022/23	48.00	
20/05/2022	CQ3547	Skyrme Electrical - Town Hall - Emergency lgt	84.00	
20/05/2022	CQ3546	OTM - Churchyard Maintenance 13 & 25 Apr	831.43	
20/05/2022	CQ3545	Zurich - Annual Insurance - 1/6/22 - 31/5/23	4,702.75	
20/05/2022	CQ3543	Clerk's May salary/expenses	1,102.35	
20/05/2022	TRS	Transfer Cap Res Account to Current Account		7,500.00
19/05/2022	CQ3542	Sharn Drury - Internal Audit fee 2021/2022	120.00	
19/05/2022	CQ3541	A L - Reimbursement of Plot - less 10%.	198.00	
19/05/2022	DD	E-on - Town Hall Electric	16.12	
18/05/2022	DD	E-on - Town Hall Gas	43.41	
18/05/2022	DD	E-on - Town Hall Electric	25.19	
18/05/2022	DD	E-on - Public Conveniences Electric	77.63	
05/05/2022	DD	PCC - Town Hall/Pub Conv - Mthly Council Tax	119.63	
03/05/2022	CQ3539	Newall - Pub Convs - Cleaning materials	204.10	
Total Payments			£ 8,253.40	
Less Unpresented Cheque 3548			48.00	
Closing Balances - 31 May 2022			£ 6,477.65	£ 29,846.24

