

MINUTES OF TALGARTH TOWN COUNCIL MEETING HELD AT 7PM, WEDNESDAY, 28 APRIL 2021, HELD REMOTELY

MEMBERS PRESENT BY VIDEO LINK: Cllr P Lewis (Mayor) (In the Chair), Cllr A Bufton, Cllr M Dodds, Cllr G Jones, Cllr A Lord, Cllr T McClatchey, Cllr R Parry, Cllr R Reid, Cllr S Thomas, Cllr C Voyle

APOLOGIES FOR ABSENCE: Cllr L Elston-Reeves (Deputy Mayor), Cllr W Powell (Town & Powys County Councillor).

IN ATTENDANCE BY VIDEO LINK: Josephine Rumsey (Town Clerk)

WELCOME: Cllr P Lewis, Mayor, welcomed Members our 18th remote meeting.

21/58 DECLARATIONS OF INTEREST: There were no declarations of interest.

AGENDA ITEMS REMAINING FROM 14 APRIL 2021 meeting –

21/59 GROW FOR TALGARTH –

Request for paint for PCC railings - Noted Clerk has written to the PCC officer in charge of Street Furniture to request that PCC purchase/contribute to the cost of the paint required, to paint the PCC railings in the town (painting to be undertaken by GfT) and awaiting a response.
Shade Garden – Request received from GfT for permission to officially open the Shade Garden on the morning of 22 May, when their plant sale on the Town Square will be taking place.

RESOLVED: To agree to this request.

RHS Wales in Bloom – John Woods visit 10am Sat 8 May – Received information from GfT that John Woods, the Wales in Bloom judge and organiser will be visiting the GfT group, in Talgarth, on Sat 8 May at 10am and has invited reps of the Town Council. Noted his purpose is, to explain RHS event here in Talgarth in Sept 2022 and to answer any questions the Town Council or GfT may have.

RESOLVED: That Cllr M Dodds and Cllr S Thomas will attend the meeting, on behalf of the Town Council, to be held at 10am Sat 8 May, at the outside seating area of the Rugby Club.

21/60 COMMUNITY YOUTH REPRESENTATIVE/S – Noted Clerk had obtained further information regarding Youth representatives from Brecon Town Council and on circulation.

RESOLVED: Clerk to ask OVW for more information and Cllr S Thomas and Cllr R Parry to take this matter forward.

21/61 RUMOUR RE FUTURE OF GWERNYFED HIGH SCHOOL – Noted a rumour was reported that Gwernyfed High School could be locating to one of two sites in Talgarth.

RESOLVED: Unanimously to ask PCC if there is any truth in this rumour.

21/62 FINANCIAL UPDATE –

Schedule of monthly accounts: RESOLVED: To agree, as follows:-

Amounts received since last meeting 10 March 2021 and banked:

Date	From	Item	Amount
25/3/21	B Rawlence	Hall hire 25/12/2019 – Family gathering	£50.00
24/3/21	PCC	80% Reimbursement of PCC Covid Town Centre Project Net Spend – 1 st Claim.	£5,582.80

Accounts for Payment/Ratification since last meeting 10 March 2021:

Date	To	Item	Net	VAT	Total
12/03/21	Cllr R Reid	Town Councillor Annual Allowance £150 less tax £30	£120.00		£120.00
12/03/21	Cllr W Powell	Town Councillor Annual Allowance £150 less tax £30	£120.00		£120.00
12/03/21	Cllr L Elston-Reeves	Town Councillor Annual Allowance £150 less tax £30	£120.00		£120.00
12/03/21	Cllr S Thomas	Town Councillor Annual Allowance £150 less tax £30	£120.00		£120.00
12/03/21	Cllr C Voyle	Town Councillor Annual Allowance £150 less tax £30	£120.00		£120.00
12/03/21	Cllr R Parry	Town Councillor Annual Allowance/6 months pro rata £75 less tax £15	£60.00		£60.00
12/03/21	HMRC	June – Mar 2021 – Income Tax £891.00 for Clerk & 6 Town Councillors & Employee NI for Clerk £197.90	£1,088.90		£1,088.90
12/03/21	Wales Air Ambulance	Donation S137	£100.00		£100.00
13/03/21	Brecon Advice	Donation S137	£100.00		£100.00
13/03/21	PAVO	Payroll fee – Apr20 – Mar 21 - Clerk - £120 6 Town Councillors for 1 month Mar payment - £5 each	£120.00 £30.00		£120.00 £30.00
13/03/21	Martin Leighton	SG Churchyard Maintenance = 11/02 – 12/03/2021	£420.00		£420.00
13/03/21	V Roberts Williams	Town Hall – Locking Gates – Jan, Feb, Mar 2021	£133.27		£133.27
16/03/21	Town Clerk	Mar Salary & Expenses			£1,065.36
23/03/21	Ellis Peters	Town Hall – Tender for cupboard in Committee Room	£365.00		£365.00

Bank Balances: Business Reserve Account - £40,669.77

Current Account - £1,869.88

V W Cleaning Services – RESOLVED: To agree increase in charges from 6/04/21 - Cleaning £12.20 per hour & Gates Open/Close £9.53 per hour.

Town Council PWLB - Loan – Noted the Principal balance at 31/3/2021 - £21,883.04 and the Loan ends 8/9/2023.

Town Hall Premises/Alcohol Licence 2019-2020, 2021-2022 – Invoice received from PCC for £140 - £70 from 2019-2020 and £70 for 2021-2022. PCC confirms that annual fees in respect of premises licences are due to be paid each year for as long as the licence is in existence and will want back payment as soon as the premises re-opens for licensable activities.

RESOLVED: To pay the Invoice for £140 - £70 due April 2020 and £70 due Apr 2021.

21/63 CORRESPONDENCE INCLUDING CORONAVIRUS COVID-19 UPDATES - List of correspondence received during the month, up to 14 April 2021, on circulation.

PCC – 2 Broken Drain tops in Trececca – Noted that the 2 drain tops which were reported to PCC in July 2018, one of the drain tops was in such need of repair/replacement, the Clerk again reported it to PCC and this one has now been replaced with new gully frame and cover.

BBNPA Permission for Approval of Planning Application 20/19110/FUL – Permission Granted “Erection of a terrace of three, two bedroom houses within the boundary of former doctors surgery” (Full Application) at The Surgery, Cottage Lane, Talgarth.

Planning Application 21/19672/TRCA consultation – Update received, confirming that in these type of applications - works to trees in a Conservation Area - the Local Planning Authority only has two options:

- 1) to approve the works as detailed in the notification - Conditions cannot be placed on this approval, or
- 2) To TPO the tree/s within the notification - therefore, protecting the trees whereby, for the proposed works to continue a full TPO application would need to be considered.

It was noted that the BBNPA Tree Officer had visited the site and confirmed that none of the trees within the application were worthy of further TPO protection and therefore the works applied for were approved. The landowner assured the BBNPA that he is interested in retaining as many trees as possible and managing the site well from a biodiversity perspective. It was noted that these works were needed due to the proximity of the BT cables and the safety of the site.

Cricket Pavilion at former Mid Wales Hospital – It was noted that Cllr Louise Elston-Reeves, on 3 Apr, had notified the Town Council and County Councillor W Powell, of her concerns of the state of the Cricket Pavilion - but by the following day, the building had been tidied up. On 6 Apr, the Clerk received an email from Simon Wedge, PCC notifying the Town Council that an incident had been reported to the PCC Waste Awareness Team, of an issue of waste accumulation at the Cricket Pavilion and that the land in question was in the ownership of Talgarth Town Council. He said that, having made some checks, he understood that the location had been tidied up and the waste had been removed but was asking the Town Council to ensure there is some ongoing monitoring of the location.

Noted the Clerk had responded to Simon Wedge, PCC, referring him to Phil Collins, the owner.

PCC and Town and Community Councils Meeting 6pm – 7.30pm Thurs 15 Apr – The meeting has since taken place and Cllr P Lewis, Mayor and Josephine, Town Clerk had attended. Noted that information was to be provided about grants and financial support available from or via Powys County Council – and that information was received today and on circulation. It was also noted at the meeting, that Cllr P Lewis, Mayor, had requested an urgent Site Meeting with PCC re speeding from Talgarth to Trefecca. Response received from PCC on 26 April, suggesting that in the first instance, a meeting be held, via ‘Teams’ to look at the current issues, and Matt Perry, Head of PCC Highways also suggested that he would also like the Police to be in attendance as this needs to be a joint effort.

RESOLVED: PCC to arrange a ‘Teams’ meeting in the next 2-3 weeks.

Talgarth Town Council Audit 2020 – 2021 – Information received from Audit Wales and on circulation. The Clerk reported that the Town Council Accounts 2020-2021 have been completed and successfully internal audited by Sharn Drury, Internal Auditor. We will approve them at our 12 May monthly meeting, after which will be forwarded to Audit Wales Office by 30 June.

RESOLVED: To pay Sharn Drury, Internal Auditor, Invoice £120 for 2020-2021 internal audit.

21/64 INTERNAL AUDITOR 2021/2022 – Noted that Sharn Drury is agreeable to act as Internal Auditor for the year 2021-2022 on the current terms ie to undertake an internal audit quarterly - annual fee cost – 8 hours x £15 per hour.

RESOLVED: To appoint Sharn Drury as Internal Auditor for the year 2021-2022 – to undertake an internal audit quarterly – annual charge for 8 hours x £15 per hour.

21/65 TO REVIEW TALGARTH TOWN COUNCIL (TTC) DOCUMENTS – POLICIES & PROCEDURES - Draft documents circulated in advance of the meeting for review/adoption.

- **TTC Standing Orders**

RESOLVED: To adopt this draft document with the inclusion of a paragraph – *‘Meetings of the Council can be held either face to face in premises specifically selected for this purpose or may be conducted, on line, using an approved application.’*

- **TTC Financial Regulations**

TTC Risk Assessment

TTC Assets Register as at 31 March 2021

TTC Public Conveniences Risk Assessment

TTC Security & Confidential Policy

TTC Complaints Policy

St Gwendoline’s Churchyard Risk Assessment

St Gwendoline’s Churchyard Management Policy

RESOLVED: Unanimously agreed to adopt the above 8 draft documents.

- **TTC Small Grants Scheme Policy**

RESOLVED: Unanimously agreed not to renew this draft Policy.

21/66 DATE/TIME OF NEXT MEETINGS:

- 7pm Wednesday 12 May 2021 – *AGM and Monthly meeting*
- 7pm Wednesday 9 June 2021
- 7pm Wednesday 14 July 2021

There being no further business, the meeting closed at 7.55 pm.

SIGNED:

DATE: