

**MINUTES OF THE MEETING OF TALGARTH TOWN COUNCIL HELD ON WEDNESDAY  
12 SEPTEMBER 2018, IN THE TOWN HALL, TALGARTH**

**PRESENT:**– Cllr W Powell (Town & Powys County Councillor), Mayor (In the Chair), Cllr Pip Turner (Deputy Mayor), Cllr P Lewis (Deputy Mayor), Cllr Z Argent, Cllr N Bally, Cllr M Dodds, Cllr G Jones, Cllr R Reid, Cllr J Wilding, Amy Argent – Youth Member

**APOLOGIES:** Cllr A Bufton, Cllr J Lilly, Cllr A Lord,

**IN ATTENDANCE:** PCSO 8160 Jason Hawkins  
Mrs Josephine Rumsey, Town Clerk

**18/193 PCSO 8160 JASON HAWKINS** – Cllr W Powell, Mayor, welcomed PCSO Jason Hawkins to the meeting. Jason reported that he had now returned to the area to cover both Talgarth and Hay-on-Wye and gave a brief update on local issues including:

- that police call-outs to the former Mid Wales Hospital had fallen off over the summer
- speeding still occurring in and around the town
- inconsiderate car parking in the town centre still an issue.

**18/194 DECLARATIONS OF INTEREST** – Declarations of Interest received from Cllr N Bally, Cllr J Wilding and Cllr W Powell. Noted Cllr Powell had received a Dispensation as a Powys County Councillor.

**18/195 MINUTES:** Minutes 11 July and 1 August - previously circulated, Cllr W Powell, Mayor, sought adoption.

Proposed by Cllr M Dodds and seconded by Cllr P Lewis, all in favour, that the minutes of the 11 July be signed as a correct record.

Proposed by Cllr M Dodds and seconded by Cllr R Reid, all in favour, that the minutes of the 1 August be signed as a correct record.

**18/196 PUBLIC SPEAKING SLOT** – **As provided for in its Standing Orders, the Town Council has a Public Speaking time of 10 minutes allowing a member of the public to speak on any item on the Agenda for a maximum of 2 minutes – to be arranged prior to the meeting**

Cllr N Bally had applied for a 2 minute Public Speaking slot re: the the former Mid Wales Hospital Development Brief. He gave a short update of his concerns re the Development Brief and handed out a 4 page document of his concerns.

Cllr W Powell, Mayor, said Cllr Bally's comments would be taken into consideration by the Town Council when making its response.

**CORRESPONDENCE RECEIVED DURING THE MONTH – FOR ACTION**

**18/197 WYRO OWNED LAND ADJACENT CAR PARK - Complaint re 'ragwort' growing in this location** – Response 7 August received from David Rowlands PCC Environmental Health Dept confirming that they have no powers regarding the control of ragwort.

A further response dated 7 August received from NRW confirming that guidance for dealing with ragwort is found on the Welsh Government website,

<https://beta.gov.wales/sites/default/files/publications/2018-01/common-ragwort-code-of-practice.pdf>  
NRW pointed out the land owners' responsibility.

**Agreed** to forward NRW's response to both PCC David Rowlands, Environmental Health and Nigel Brinn, Director of Environment and request them to contact Wyro Developments Ltd and to keep us informed of developments.

**18/198 TALGARTH FIRE STATION - 75th Year of Talgarth Fire Station Event 7pm 12 September.**

Invitation received for Town Councillors to attend this event. Noted Cllr W Powell attended.

**Agreed** to send letter of Congratulations to Bryan Davies, Watch Manager, on behalf of Talgarth Fire Station members, for their long-standing Community Services for Talgarth.

**18/199 PCC – ADVICE TO TALGARTH TOWN COUNCILLORS** – At the request of the Mayor, received on 6th September, from the PCC Legal Department, some generic advice for Talgarth Town Councillors on the Members’ Code of Conduct, re the former Mid Wales Hospital site development brief, together with a copy of the dispensation letter dated 23 January 2018, which had been previously sent to all Town and Community Councils, which is referred to in the advice note.

**18/200 FORMER MID-WALES HOSPITAL DEVELOPMENT BRIEF** - Noted John Russell, a member of the public, had written on 28<sup>th</sup> August, direct to all Town Councillors, with his concerns

**18/201 PLANNING APPLICATIONS & PLANNING ISSUES –**

**Planning Application 18/16459/FUL - Proposal: "Increasing access to the River Ennig and surrounding areas for the local community and make the area more attractive for visitors. Equipping the whole community with the tools and capability to self-manage the river and its flood risk through the latest Natural Flood Management techniques." - Address: The Right Bank, Bronllys Road, Talgarth** – Received some concerns from a neighbouring resident to the site.

Unanimously agreed that the Town Council is broadly in favour of the project but clarification was needed on the future maintenance of this site as the Town Council is not prepared to take up the maintenance. Also to inform BBNPA that it was also emphasised that there was an urgent need to engage with adjacent and riparian neighbours to address their concerns and build consensus as to the way forward.

#### **AGREED TO HAVE A 10 MINUTE RECESS**

**Former Mid Wales Hospital Development Brief Consultation**– Noted that the Town Council had, on 21 August, made a request to BBNPA Chief Executive Julian Atkins, for an extension of the Consultation period.

Response 6 September received from BBNPA Helen Lucocq that due to overriding public interest in this matter, it has been determined that their usual processes should not be applied and that the meeting of the 8 October will be a Public Meeting which will be held in the Town Hall, Talgarth and that the Consultation period had been extended to 15<sup>th</sup> October.

**8.20pm** Noted Cllr N Bally, as a neighbour to the site and Cllr J Wilding, who has an association with the Black Mountains College, both declared an interest and left the room whilst this matter was being discussed. Noted Cllr W Powell had a blanket dispensation from PCC Standards Committee, which, following specific advice from the PCC legal dept, was deemed to apply in his case.

Cllr W Powell commenced this part of the meeting by stating that, over time, the Town Council had relied on individuals, such as Cllr N Bally, to advise on aspects of land use planning, thus informing the Council in fulfilling its role as statutory consultee in planning matters. Given the circumstances and declared interests in this case, the Town Council found itself in need of independent facilitation and related professional advice to fulfil its obligations with respect to the current Development Brief Consultation on behalf of the wider community.

In these circumstances, Cllr W Powell had a proposition to seek to appoint such an independent facilitator, dedicated to enabling the Town Council to deal appropriately with this issue. Crucially, such a person should be capable of objective facilitation and have no track record on the vexed issues surrounding the potential redevelopment of the former MWH site.

Cllr Powell put the proposition to the Town Council, that, via his employer, Monmouthshire Housing Association, Rural Housing Enabler, David James, be engaged for the facilitation/rapporteur role. Mr James would facilitate a discussion on the Town Council response to the Development Brief - one substantial meeting and one shorter meeting – up to 10 – 12 hours in total, including the preparation of a report for submission, at a fixed fee of £295, payable to Monmouthshire Housing Association.

Proposed by Cllr P Lewis and seconded by Cllr Z Argent, all in favour, to appoint David James, as an independent facilitator for 2 meetings either side of the BBNPA Public meeting, which was to be chaired by Martin Buckle, on 8 October 2018.

**Agreed:** to hold a full Town Council meeting on 3 October 2018 which would incorporate public speaking, in line with Standing Orders, and with David James as facilitator, followed by the second meeting, bringing together the Town Council's response on 10 October 2018.

**Request for Hall Hire** - Cllr W Powell, Mayor, reported that the Town Council had received a request for Town Hall hire for a further Public Meeting from Professor A Lovell during the next couple of weeks.

Town Council members considered the request but it was felt that a further Public Meeting in the Town Hall, at this time, would serve to confuse members of the public, so this hiring request was declined.

**Cllr N Bally and Cllr J Wilding returned to the meeting.** Cllr P Lewis, Deputy Mayor, gave an update on the agreed way forward with regard to the procedure to be adopted for the Town Council response to the former Mid Wales Hospital Development Brief.

Cllr J Wilding asked it to be minuted that she did not agree with the engagement of the independent facilitator on the terms outlined, which had just been agreed by the Town Council.

Cllr N Bally then stated his agreement with her opposition to the decision.

#### **BBNPA PLANNING APPLICATION APPROVED**

Planning Application 18/16215/FUL - Proposal: "Construction of single storey, flat roofed extension to provide wc compartment" at 4 New Street, Talgarth

#### **BBNPA PLANNING APPLICATION WITHDRAWN –**

Planning Application 18-16209-FUL - Proposed demolition of Surgery and siting of 4 detached dwellings - The Surgery, Cottage Lane, Talgarth.

#### **18/202 COUNTY CLLR WILLIAM POWELL –**

Cllr W Powell circulated his monthly report in advance of the meeting: Points included:

An overview of the limited number of formal PCC Committee meetings since the last monthly meeting of Talgarth Town Council in July, including the Licensing Committee and Audit Committees, of which he was a member. Respective sessions had focussed on the Gambling Act Consultation response and the PCC Pensions Investment Strategy. A regular meeting of Audit Committee had taken place that afternoon, Wednesday, 12th September:

<https://powys.moderngov.co.uk/documents/g4207/Agenda%20frontsheet%2012th-Sep-2018%2013.00%20Audit%20Committee.pdf?T=0>

**PCC Property issues: Talgarth Depot** - Following a period of marketing and an encouraging level of interest, negotiations had been undertaken with a number of interested parties and following consideration of offers by Cllr Phyl Davies, PCC officers were currently drafting a Portfolio Holder Report recommending a sale to Melin Homes ie both halves of the PCC Yard.

It was proposed to enter into a legal Option Agreement with the purchaser, which would commit them to apply for planning permission within 6 months and purchase the site following the grant of planning permission. The sales contract would also seek to bind them to complete the development within 2 years of purchase.

In the interim period, an enquiry from Welsh Water has been received, who wish to occupy the site from November whilst they undertake important strategic improvement works to their infrastructure,

**Talgarth Library** - Following the marketing 'To Let', enquires had been limited and PCC continued to market the site.

**Army Cadet Hut** – former Talgarth CP School canteen. A new 7 years lease had recently been completed with the MOD

9pm Cllr J Wilding left the meeting.

**18/203 TALGARTH TOWN COUNCIL STANDING ORDERS** – Cllr M Dodds asked to move Standing Orders from 2 hours to 2.5 hours for this meeting.

**18/204 YOUTH MEMBER** – Amy Argent, Youth Member, gave an update on her recent activities, which included attending the International Youth Meeting – Aurich, the Youth Role Development and the Welsh Youth Parliament – full details on circulation.

**Agreed** to Amy’s request to be active on Twitter with her activities.

**Brecon Town Council** – E-mail request received 31st July from Brecon Town Council, who is looking at options for youth representatives.

**Agreed** that our Community Youth representative Amy Argent and Cllr Zoe Argent, meet with Town Clerk, Brecon, to discuss the matter further.

**18/205 TENDERS FOR WORK IN TOWN HALL BASEMENT** – Noted invitations to Tender were invited from 8 companies, with quotations received from 3 companies as follows:-

Mike Guest Electrician – Start date 24 September 2018 - £8,250.00 + £1650.00 VAT - £9,900.00  
*Noted this Contractor did not view the works so not sure what type of works quoted for.*

Stuart Price Electrician/Beacon Detection Fire –Start date 24 September 2018		
If Single Phase- to complete work by 12 October-	£3,993.97 No VAT	£3,993.97
If Three Phase – to complete work by 12 October -	£4,348.66 No VAT	£4,348.66
Beacon Detection	- £3,928.93 + VAT £785.78	£4,714.71
	Phase I Total:	£7,922.90
	Phase 3 Total:	£8,277.59

Skyrme Solutions Electrical – Start Date 19 September 2018 – to complete in 2 weeks  
- £9,600 + £1,920.00 VAT £11,520.00

Proposed by Cllr Z Argent and seconded by Cllr G Jones, all in favour, to accept the quotation of Stuart Price/Beacon Detection in the sum of either Phase I or Phase 3 above.

**Fire Extinguishers for Town Hall Basement** – Cllr R Reid reported that we have obtained a quotation from Blackwood Fire for Extinguishers in this location and is obtaining a comparison quotation from Chubb Fire in this location, as soon as possible.

**17/206 AUDIT FOR THE YEAR ENDED 31 MARCH 2018** – Noted Annual Return for the Year Ended 31 March 2018 Audit had been received from Grant Thornton signed up as satisfactory on the 9 August 2018.

Noted that the Notice of Appointment of Date for the Exercise of Electors’ Rights commenced on the 17 May 2018 and should be after the Council has approved the Accounting statements and Annual Governance statement on 13 June 2018. In future years, the Council to ensure that the Annual Return is approved by the Council before the Notice of Appointment Date for the Exercise of Electors’ Rights period commences in order to comply with the Accounts and Audit (Wales) Regulations 2014.

Noted in 2017/2018 the Wales Audit Office moved away from charging a fixed fee for the work undertaken and the Audit fee will be charged in accordance with the time spent on each audit. Noted Invoice to follow for £225.75 + VAT. **Agreed** to this payment.

Notice of Conclusion of the Audit displayed from 11 September, for the required 14 days on the Town’s Notice Board.

**17/207 FOOTPATH IMPROVEMENTS IN TALGARTH** – E-mail 23 Aug received from Jon Pimm, BBNPA Area Warden, informing us that the BBNPA will be replacing the steps and handrails on the footpath behind Bell Street and carrying out repairs to a footbridge in that area. Noted the funding has come from NRW, and a number of towns in Powys, both inside and outside the National Park have been selected for this project, including Talgarth.

**18/208 TOWN COUNCIL EMPLOYMENT ISSUES** – As agreed at the 11 July meeting, Cllr W Powell, Mayor reported that an informal gathering of Town Councillors had taken place on 3 September at Ysgol y Mynydd Du, to explore ways to improve ways of conducting Council business.

**18/209 TALGARTH ISSUES**

**Remembrance Sunday 11th November 2018** – Confirmation received from Phil Harris, Gwent & Powys Army Cadet Force, that the Hay Detachment will be attending Talgarth Remembrance Parade on Sunday 11th November 2018.

**POLICE – Regular Parking in front of main entrance to Town Hall, Talgarth** – Noted PCSO Helen Scott has asked a Police RPU officer advice, who confirmed it would not cause a total obstruction and it would be a Town Council matter. This issue had been raised by hirers.

**Neighbourhood Police July monthly report** – received.

**Speedwatch Training Scheme** – No new update.

**KING GEORGE V FIELDS/PAVILION/TADSCA** – No new update.

**TALGARTH BOWLING CLUB – TRANSFER TO TALGARTH TOWN COUNCIL** – Noted that Steve Butcher PCC was arranging to meet with the Bowls Club members to check all outstanding works have been completed.

**OLD POST OFFICE, TALGARTH** – No new update.

**DEMENTIA TRAINING DAY** – Noted Cllr J Wilding reported, prior to the meeting, that Dementia training had taken place, as previously agreed, on 3 September at Ys Gol y Mynydd Du inviting the Teachers, Governors and Town Councillors for training.

**BRECON-HAY RAILWAY- STEERING GROUP** - No new update.

**GP BIOTEC** – Received Agenda and revised Terms of Reference for the GP Liaison Group meeting to be held on 26 September. Noted update received from Virginia Brown, Member of the Liaison Group, re Listed Buildings, at the possibility of covering the Tower for the winter but matters are moving forward.

**18/210 DWR CYMRU – WELSH WATER – WORK ON BRONLLYS ROAD, TALGARTH** – Update received from Sheena Howells with some indicative dates for the upcoming work in Talgarth. They currently plan to set up their site compound in the Powys council yard on 29 October. They will then need to close Bronllys Road while they carry out the sewer upgrades from 4 November to the end of March but will reopen the road over the Christmas period - 21 December - 7 January 2018.

**18/211 PCC & PCC HIGHWAY/TRUNK ROAD AGENCY ISSUES** –

**School speed signage, Ysgol y Mynydd Du, Talgarth** – Noted Tony Caine asking Jo Lancey to advise of the suitability of a Library/school directional sign.

**Highway issues** – Noted Jo Lancey's response to our highway issues, as follows:-

a. **Safely on Asylum bridge** - Unfortunately PCC is unable to change the height of the parapet, and whilst PCC appreciates that this may cause some concerns for pedestrians, PCC cannot mitigate the risk at this location.

b. **School Lane adjacent Melin Homes estate** - With a new development it is inevitable that traffic volumes will increase. However, due to the narrowness and lack of forward visibility, it is unlikely that traffic speeds would have increased dramatically. However, PCC Officer Jo Lancey will arrange for a speed survey to be carried out.

c. **Rosendale, Nr Church Entrance** - PCC is happy to install some edge of carriageway markings to help guide vehicles past the narrow section of School Lane, adjacent to Rosendale.

**A479 Routine Maintenance works - road closure 22 to 26 October 2018** – Noted Powys C C will be undertaking the routine maintenance cyclic activities (eg grass cutting, gully emptying, cats eyes replacement, etc.) on the A479 on behalf of NMWTRA, utilising a daytime road closure, 8am to 6pm, 22 - 26 October 2018.

**Talgarth FAS Phase 2** – update received 4<sup>th</sup> Aug received and on circulation.

**Speeding on Bronllys Road A479**- Copy correspondence 31 July from Richard Morgan, Welsh Government to Rev Richard Walker, resident Bronllys Road, re the Speeding concerns and on circulation.

**18/212 GROUP UPDATES –**

**ONE VOICE WALES –**

**Module 15 - Information Management (inc. GDPR) training** – 26 Sept 6.30pm – 9pm at Howey.  
**Brecon & Radnor group meeting 7pm 14 Sept in the Town Hall, Talgarth – Agreed** to provide refreshments. Noted W Powell, Mayor, Cllr Pip Turner, Deputy Mayor, Cllr Z Argent, Amy Argent agreed to attend.

**AGM on Sat 29 Sept** – Noted OVW AGM - Sat 29 Sept at Royal Welsh Showground and application form received – Fee £95. **Agreed** that Cllr W Powell, Mayor to attend.

**FESTIVAL GROUP** – Cllr R Reid circulated Minutes of 6 Aug meeting, for information.

Next meeting 7pm 17 September.

**Road Closure for Festival 25/26 Aug** – Received from PCC, Order, Public Notice and a plan re the road closure.

**XMAS LIGHTS GROUP** – Confirmation received 2 Aug from Martin Draper, Chair of the group, that ownership of Talgarth Xmas Lights is Talgarth Town Council and the group exists to voluntarily maintain, repair and install the lights on behalf of the Town Council.

**TOURIST INFORMATION & RESOURCE CENTRE (TIRC)** – No new update.

**TOWN HALL – V W Cleaning Services** – **Agreed** to July & Aug invoices – July - Gates Open/Close £78.30, Town Hall cleaning £172.80. Aug - Gates Open/Close £71.72, Town Hall cleaning £64.80. Steam Clean of Kitchen and Prep Room £288.00

**Works in Town Hall** – Noted all works completed by Smith Builders Ltd and invoice of Tender sum of £1,714.00+ £34.80 VAT – Total £2,056.80 for work paid.

**TALGARTH & DISTRICT REGENERATION GROUP** – Received TDRG Minutes for 4 August and Agenda 3 September.

**Submission for former Mid Wales Hospital Consultation Brief** – Received for information from Cllr J Wilding, Chair, TDRG, submission to the BBNPA from the TDRG which had been put together by Michael Bowers.

**WW1 ball - Sat 27 October 2018 & Christmas Markets Sat 1 December** – The Group is planning on both these events in the Town Hall/Town Hall Basement.

**Flix in Stix** – Update re films this year - September 15 from 6pm, October 20 (matinee 2pm), November 17 from 6pm. No screening in December...

**Town Plan** – Noted extension to their questionnaire collection to 30 July. No new update.

**WALKERS ARE WELCOME GROUP**–Received Agenda for next meeting 18 September at 7.00pm at Town Hall Committee Room. Received Minutes of their last meeting 15 May.

**18/213 POWYS TEACHING HEALTH BOARD/POWYS LHB SERVICES, BRONLLYS WELL-BEING PARK, POWYS CHC –**

**Armistice Centenary Commemoration on Saturday 3 November 2018, 12 - 2 pm, at Bronllys Hospital**- Invitation received from the South Powys Veteran Groups to attend this event.

**Powys Teaching Health Board - Powys 111 and OOH Stakeholder Bulletin** - Powys 111 and GP Out of Hours Stakeholder Bulletin - 21 September 2018: NHS 111 Wales telephone number to go live in Powys on 3 October 2018.

**Bronllys Well Being Park (CLT) Ltd – Public Board Meeting – Mon 20 August at 7pm** in the Concert Hall, Bronllys Hospital.

**Powys CHC – Board of CHCs National Communications Project** – Information received. Provision of Adult Thoracic Surgery in South Wales Consultation Document & Chest and lung operations for Adults in South Wales – ‘Responses to the consultation by 27 Aug 2018.

**18/214 BURIAL GROUND**

**Wayleave – St Gwendoline’s Churchyard** – Received £54.65 annual wayleave payment.

**New Seat in Churchyard** – Update received from Cllr A Bufton that there had been some damage to the new seat in the Churchyard which had been reported it to PCSO Helen Scott.

Noted Bruce Williams had since repaired and secured the seat.

**18/215 CORRESPONDENCE/INFORMATION RECEIVED DURING THE MONTH (NOT ON AGENDA) & DISCUSSED – FOR ACTION/INFORMATION/ON CIRCULATION-**

**WAG – Boundary Commission for Wales 2018** -Review of Parliamentary Constituencies..

**PCC-** Powys Newslines.

**BBNPA** - Local Access Forum – 13 September, 2018, 2.00 pm – Agenda received.  
**BBNPA** - Community Update – Autumn 2018  
**BBNPA - LDP Consultation - Delivery Agreement and Review Report** – Note Public consultation for a period of 8 weeks - 5 July - 30 August 2018 – information received at our 11 July meeting. Noted Cllr N Bally, on behalf of the Town Council, had arranged for us to ask for an extension of time to respond on this one, until after our 12 Sept meeting.  
**OVW - July 2018 News Bulletin**  
**BBNPA** - Agenda for Planning, Access and Rights of Way, Tuesday, 4th September, 2018, 12 noon.  
**PAVO** – E-briefing September 2018  
**PAVO – Community Connectors** information & **Infoengine** - Voluntary Services at your fingertips  
**PAVO – E-briefing – Aug 2018**  
**Town & Community Council views wanted on the Growing Mid Wales - Economic Action Plan Consultation Survey** – Information received and forwarded to the TDRG group.  
**Powys Citizens Advice** – Newsletter re: funding.  
**Public Loan Board - Loan** – Noted 6 monthly Loan Payment due 10 Sept 2018 £4,506.46 – Balance of Loan as at 10 Sept £46,557.87.

**18/216 AMOUNTS RECEIVED**

Hall Hire - Maria Aerobics	£165.00
Hall Hire – Black Mountains Friends Group 7 <sup>th</sup> Sept	£6.00
Hall Hire – Welsh Water	£24.00
Xmas Lights Group – Donation re a Star light	£285.00
A V Griffiths & Son – Burial Plot RJ dec'd	£140.00
A V Griffiths & Son – Burial Plot PJ dec'd	£140.00
R W Evans & Son – 2 <sup>nd</sup> Inscription FH dec'd	£35.00
R W Evans & Son – 2 <sup>nd</sup> Inscription EH dec'd	£35.00
R W Evans & Son – Memorial Stone SD dec'd	£115.00
J T Davies, Monumental Mason – 2 <sup>nd</sup> Inscription IME dec'd	£35.00
Luncheon Club – Donation to Eurobin Hire 1/4/18 – 31/3/19	£281.55
Luncheon Club – Donation to Steam Clean	£288.00
HMRC – VAT refund 1/4/2018 – 31/3/2018	£4,142.34
Commonwealth War Grave Commission – Annual payment	£70.00

**18/217 ACCOUNTS FOR PAYMENT**

J Rumsey, Clerk – Sept Salary £1,110.63, Less Tax £222.00 = £888.63, Tel Rent £17.40, Broadband & Calls £22.25, Post £3.66, Home Office £35, Travel £2.25 -	£969.19
V W Cleaning Services – Sept - Gates Open/Close £78.30, Town Hall cleaning £129.60	£207.90
PCC – 1/4/18 – 31/3/19 – Town Hall Eurobin hire	£563.11
OVW refreshments 13/7 meeting £22 + £11.38	£33.38
OVW refreshments 13/9 meeting £11.38 + £14.20 + £1.79	£27.37
PAYE – July, Aug, Sept – Clerk's Income Tax & Employee's NI	£934.91
BT – 1-year Line Rental in advance – Town Hall Telephone/Broadband	£219.84
Public Works Board – Loan payment due 10/9.18	£4,506.46

**18/218 FINANCIAL STATEMENT**

Current Account	- £4,297.88
High Interest Account	- £67,523.99

**18/219 DATE/TIME OF NEXT MEETINGS** – 7pm Wednesday 3 October 2018.

There was no further business and the meeting closed at 9.35pm.

**SIGNED:** .....

**DATE:** .....