

**MINUTES OF TALGARTH TOWN COUNCIL MEETING AT 7PM, WEDNESDAY,  
8 FEBRUARY 2023, HELD IN THE TOWN HALL COMMITTEE ROOM**

**MEMBERS PRESENT:** Cllr L Elston-Reeves (Mayor – in the Chair), Cllr J Bond, Cllr K Burns, Cllr C Bufton-Davies, Cllr D Coleman, Cllr M Dodds, Cllr C Green, Cllr G Jones, Cllr A Lord, Cllr R Parry

**APOLOGIES:** Cllr R Reid (Deputy Mayor), Cllr A Bufton

**IN ATTENDANCE:** Josephine Rumsey (Town Clerk), County Councillor W Powell

**WELCOME:** Cllr L Elston-Reeves, Mayor, welcomed Town Councillors to the meeting.

**23/16 DECLARATIONS OF INTEREST:** Josephine Rumsey declared an interest and left the room whilst the Town Clerk’s Annual Review was being discussed.

**23/17 DEPUTY MAYOR** – Cllr L Elston-Reeves, Mayor reported that Cllr Richard Reid, has resigned as Deputy Mayor, as of this evening 8 Feb, due to his illness, but remains as a Town Councillor. Nominations were invited for the position of Deputy Mayor. Cllr M Dodds proposed and seconded by Cllr C Green, all in favour, that Cllr A Lord be nominated as Deputy Mayor. Noted there were no other nominations. Motion carried. Cllr A Lord accepted the position of Deputy Mayor.  
**RESOLVED:** Unanimously agreed that Cllr A Lord be duly elected Deputy Mayor.

**23/18 MINUTES:** The minutes of the Town Council meeting held on the 18 January 2023 had been previously circulated to Town Councillors.  
**RESOLVED:** Unanimously agreed that the minutes of the Town Council meeting held on the 18 January 2023, be accepted as a correct record.

**23/19 MATTERS ARISING FROM PREVIOUS MINUTES:**

**OVW /PAVO** – Updates and training dates on circulation.

- **OVW - Public Access Defibrillator Census** – Received a census from OVW regarding defibrillators for Town & Community Councils in Wales.

**RESOLVED:** To complete and return the census to OVW.

- **OVW - Brecon & Radnor Area Committee 7.00pm 9 Jan 2023** – Received the minutes of the meeting held on 9 Jan, attended by Cllr D Coleman. Noted the next meeting is 7pm Wed 29 Mar at Builth Wells.

- **WG Finance and Governance toolkit** – No new update.
- **Skills review and training plan** – **RESOLVED:** To update the training plan.
- **Town Council representatives on other groups** – Noted the current list has been updated and any more requests added for finalisation at a future meeting.
- **Residents Survey** – No new update.
- **Emergency Response Plan for Community Councils** – Noted Cllr A Lord & Cllr R Reid attended the meeting on 24 Jan, organised by Llangorse CC, with Stuart Eckley, PCC. Cllr Lord gave a brief update on the meeting and reported that the links to the UK Governments Community Resilience Development Framework and the National Flood Forum, which contain useful information on community resilience, are on circulation.  
**RESOLVED:** To consider an Emergency Response Plan.

- **Mayor's Parlour 7pm – 9pm Wed 22 Feb 2022 in Town Hall** – Cllr L Elston-Reeves, Mayor, reported that it would be an informal event with as many Town Councillors present, as possible. **RESOLVED:** To hold a Mayor's Parlour at least twice a year.

**23/20 PLANNING MATTERS –**

**BBNPA** – To consider the following Planning Applications

(a) **BBNPA - Planning Application Consultation Letter 22/21649/FUL** - Proposal: “Erection of reception building for incoming waste”- Address: Land At GP Biotec, Great Porthamel Farm, Talgarth Brecon Powys. **RESOLVED:** To support this Planning Application.

(b) **Planning Application Consultation Letter 23/21726/FUL** - Proposal: “Planning application for upgraded cladding and the erection of a single storey extension for a B2 servicing workshop to provide a client waiting area and reception.” Address: The Green, Bronllys Road, Talgarth LD3 0HH. **RESOLVED:** To support this Planning Application.

**BBNPA PERMISSION FOR DEVELOPMENT –**

**Planning Application 21/20619/FUL** - “Full conservation repairs to schedule monument gate tower structure including extensive roof works” (Full Application) at Gate Tower, Great Porthamel, Talgarth, Brecon, Powys.

**BBNPA LISTED BUILDING CONSENT –**

**Planning Application 17/ /15112/LBC** - “Display of Howell Harris Tomb Head stone on raised plinth within grounds of Coleg Trefeca. Related to 16/13531/LBC” (Listed Building Consent) at Coleg Trefecca, College Lane, Trefecca, Brecon LD3 0PP

**BBNPA PLANNING DECISION REFUSAL OF PERMISSION -**

**Planning Permission 21/20353/FUL** - Caravan At Neuadd Fach Barn, Pengeffordd.

**23/21 LIVERPOOL HOUSE, THE SQUARE, TALGARTH – CO-OPERATIVE STORE –**

Concerns received from two local residents seeking information regarding the future use of Liverpool House, once it has been vacated.

**RESOLVED:** To respond to both residents, that there are no published proposed plans for the redevelopment of Liverpool House and to this end, the Town Council has written to the Coop's HQ to enquire as to the current status and awaiting a response.

**23/22 TOWN CLERK'S ANNUAL REVIEW DUE 1 FEB 2023 –** Noted Josephine Rumsey, Town Clerk, left the room whilst this matter was being discussed.

Unanimously agreed that the Town Clerk has performed satisfactorily again this year. Noted the Town Clerk is on the final increment in this substantive grade - Grade SP 23 – current hourly rate - £15.67per hour - Contract 20 hours per week from 1 Apr 2022, as per the current NALC - National Salary Scales.

**RESOLVED:** Cllr L Elston-Reeves, Mayor, on behalf of all Town Councillors, congratulated and thanked Josephine, Town Clerk, for her excellent work again this year.

Noted Cllr L Elston-Reeves, Mayor, signed up the Schedule 2023-2024 to accompany the Clerk's Contract.

**23/23 PCC COUNTY COUNCILLOR W POWELL –** Noted County Councillor W Powell had no specific PCC updates to report to Town Councillors and shared the agenda & papers for both the Dyfed-Powys Police and Crime Panel Precept Meeting on 27/01/23 and the BBNPA AGM on 07/02/23, for information.

**23/24 PCC Highway updates** – Talgarth highway updates received from PCC on 7 Feb:

- **C0083 Bodfach** – The section of damaged gabion baskets has been photographed and passed onto Rob Bevan in engineering design who will inspect the structure and add to the this year’s structural maintenance program.
- **C0085 – Pentwyn** – The damaged section of carriageway alongside the watercourse has been identified for capital works, PCC still awaiting funding allocation for each area, scheme will have to be ranked alongside other schemes by senior managers.
- **B4560 Trefecca** – stop tap cover repaired by Morrisons Utilities on behalf of DCWW after receipt of Section 81 notification from myself as PCC highways inspector.
- **Talgarth Main Carpark** – damaged section of wall, highways works order raised for repair, area coned off by inspector.

**23/25 FINANCIAL UPDATE:**

- **Talgarth Town Council – Audit Wales - Audit for the Year ended 31 March 2022 -**  
Received from Audit Wales on 27 Jan 2023, a copy of the certified Annual Return and Audit Report for 2021-2022, signed up as satisfactory, with no issues.  
Notice of Conclusion of the Audit to be displayed for the required 14 days on the Town’s notice board and Town Council’s website, together with the certified copy of the 2021-2022 accounts.  
Cllr L Elston-Reeves, Mayor, on behalf of the Town Council, thanked the Clerk for all her dedicated hard work and congratulated her on the satisfactory audit of the accounts 2021-2022.
- **Oct – Dec 22 Quarter Budget Statement** –Received from the Internal Auditor, the successfully internally audited Oct – Dec 2022 Quarter Budget Statement.
- **To approve Schedule of monthly accounts since 18 January 2023 meeting:**

**Accounts for Payment/Ratification since last meeting 18 Jan 2023:**

<b>Date/Cheq</b>	<b>To</b>	<b>Item</b>	<b>Net</b>	<b>VAT</b>	<b>Total</b>
26/01/23	BT D/D	Town Hall Tel Mthly Rent/B’Band	£27.31	£5.46	£32.77
19/01/22 3642	Caretaker – Town Hall	Salary Jan 2023	£553.60		£553.60
19/01/23 3641	Town Clerk	Salary & Expenses Jan 2023	£1,169.27		£1,169.27
18/01/23	Eon	Town Hall – Gas	£718.92	£143.79	£862.71
18/01/23	Eon	Town Hall – Electric	£117.18	£5.86	£123.04
18/01/23	Eon	Public Conveniences – Electric	£65.39	£3.27	£68.66
18/01/23 3640	KI & I Bowen	Xmas Lights – Hire of Hoist	£160.00	£32.00	£192.00
18/01/23 3639	HCL Ltd	Xmas Lights – Anchor point test – 12/10/23	£700.00	£140.00	£840.00

**Amounts received since last meeting 18 Jan 2023:**

<b>Date</b>	<b>From</b>	<b>Item</b>	<b>Amount</b>
04/02/2023BAC	C C James Ltd	SGC – Hall hire RD dec'd Funeral tea	£59.00
04/02/2023BAC	C C James Ltd	SGC – RD dec'd Burial Plot	£493.00
04/02/2023 101936	Black Mountains Friends Group	Committee Room hire for small group- 3/2/2023	£7.00
04/02/2023 101935	C Jones	Hall hire – 04/02/23	£24.00
31/01/2023BAC	Nat West Bank	Jan Interest on Business Reserve A/C	£16.66
26/01/23 BAC	BBNPA	Hall hire 12/1/23	£75.00

**RESOLVED:** To approve the Schedule of Accounts since 18 January 2023 meeting.

- **To Approve - 1 – 31 Jan 2023 - Bank Reconciliation Statement –**  
**RESOLVED:** To approve the Bank Reconciliation – 1 – 31 Jan 2023, which is attached at the end of these minutes.

**23/26 TALGARTH/TREFECCA UPDATES –**

- **Talgarth Town Football Club – King George V Pavilion –** Request for Financial assistance received from the Talgarth Town Football Club, together with their quotation for costs for a new CCTV security system at the King George V Pavilion.  
**RESOLVED:** To invite a representative/s of the Football Club to attend the 8 Mar meeting to discuss the whole issue of the CCTV installation, in the King George V Pavilion.
- **Grow for Talgarth -** Noted the AGM will be held 7pm 21 Feb at Talgarth Football Club .
- **TDRG AGM 5 Jan Minutes –** Received the TDRG AGM minutes of the 5 Jan. Noted the next meeting 15 Feb at The Castle Hotel, Talgarth.
- **Defibrillator Training –** Noted Zoe Argent undertook Defibrillator Awareness training of 4 sessions over 2 weeks in the Town Hall which was well received. Noted, the Town Council to arrange some further Defibrillator Awareness sessions, when required.  
**RESOLVED:** To forward a letter of thanks to Zoe Argent, St John's Ambulance for the Defibrillator Awareness training sessions which were well received.
- **Swift boxes - Town hall –** Request received from a local resident, who is part of Brecon and District group, asking if it may be possible to put some swift boxes up on the Town Hall this Spring /early Summer.  
Noted Clerk is currently seeking the advice of the BBNPA as to any planning permission required on the Town Hall.
- **On the Verge –** Updates regularly received and on circulation.
- **Xmas Lights –** Noted AGM is proposed for 6.30pm 15 Feb in the Committee Room.
- **Speedwatch Sessions – Day of action on Fri 3 Feb 2023 –** Noted all 7 Speed Watch Volunteers were vetted on 1/2/2023 and all passed for a further 12 months. At the request of Dyfed Powys Police, the local Speed Watch team undertook 2 sessions on 3 Feb 2023 – on Trefecca Road in the morning and outside Ysgol y Mynydd du in the afternoon – at which, a substantial amount of drivers were identified as speeding.

- **Walkers are Welcome** – Received WAW Minutes of 17 Jan meeting, for information. Noted the next meeting 7pm 28 Feb at the Football Club.

## TOWN HALL

- **Caretaker – Emma Hayles** - Noted the excellent Community comments on Emma’s work in and around the Town Hall area, on the local Community page. Emma’s immaculate work was also noted by the Town Council.  
**RESOLVED:** To forward a letter of thanks to Emma for her excellent quality of work, which is appreciated.
- **Urgent repair works** - some urgent works were required in the Town Hall, for the hiring on 7 Feb. Received a quote for these urgent works in the sum of £1,063.60.  
**RESOLVED:** Due to the urgency, this quote was accepted and the work carried out to meet the deadline. Agreed to the payment of A Evans Builder Invoice £1,063.60.
- **Repairs to Gas Range – RESOLVED:** As previously precepted, to accept the quote from Abergavenny Catering Services, due to the urgency of the work, £3,880 + VAT.
- **Dishwasher Service – RESOLVED:** To pay Invoice of Abergavenny Catering Services, the quoted sum of £200 + VAT 20% for this service - agreed due to urgency and noted the service was carried out on 31 Jan 2023.
- **First Aid Boxes X 2 & 1 x Eye Wash First Aid** – Agreed to pay BOSS Ltd’s invoice of £86.49 + £17.30 VAT – Total £103.79.  
**RESOLVED:** That the old First Aid Boxes be donated to Ukraine.
- **Insurance Claim for broken window in Town Hall Prep Room** – Noted Zurich has settled the claim at £295 which is the quoted cost of £395 (net of vat) less the £100 excess.  
**RESOLVED:** To accept the Quotation of Window Wizard in the sum of £395 + VAT.
- **‘Tuesday Lunch Club’** - Noted representatives of the Town Council had met with reps of the Tuesday Lunch Club and former Luncheon Club, to make a full inventory of the kitchen equipment and reduce some of the older equipment, as agreed.
- **Monthly Tuesday Lunch Club** - Noted first monthly Lunch Club event had taken place on 7 Feb and was a great success with approx. 50 people present. Noted that PCC Food Hygiene Inspector had attended the Town Hall, unannounced, on 7 Feb and awarded the Tuesday Lunch Club a 5\* Food Hygiene rating, which was excellent.
- **Monthly Saturday Lunch Club Coffee Mornings** – Noted the Tuesday Lunch Club had booked 3 dates - Sat 18 Feb, Sat 18 March and Sat 22 April for Coffee mornings in the Town Hall.  
**RESOLVED:** To charge normal hourly Hall Hire fee, for these coffee mornings.
- **Blood Session in Town Hall** –Noted the next Blood Donation Session is on 13 Feb.

- **Welsh Blood Group - Site Visit to Town Hall** – Noted a site visit had taken place, by the Welsh Blood Transport and Health & Safety Managers and Cllr A Bufton present, re Access for the blood lorry, when undertaking the Blood Donation Clinics in Town Hall.
- **Parking on ‘Keep Clear’ sign outside Town Hall entrance** – Reports received from hirers re accessing the Town Hall. **RESOLVED:** To seek advice of the PCSO.
- **The Mill Café** - Request received from The Mill Café for the late closing of the Public Conveniences, for their Café event on Sat 28 Jan. Noted this request was arranged.
- **Proposed Skatepark** – No new update.

**23/27 CORRESPONDENCE RECEIVED:**

- **WG - Technical Advice Note (TAN) 15:** Noted the revised TAN15 on flooding for was out for consultation. This will replace the existing TAN15 in due course.
- **PCC - Powys Public Service Board Well-being Plan Consultation** – Received request from the Powys PSB for Town & Community Councils within the County to have the opportunity to contribute to the Draft Plan.  
**RESOLVED:** To respond to this Consultation by 19 Apr 2023.
- **PCC & Town/Community Council Chairs & Clerks/Quarterly remote meeting held 6pm 19 Jan 23.** Received minutes of the meeting attended by the Clerk.
- **BBNPA meeting** - Received Agenda for meeting 7 Feb 1pm.
- **Powys CHC - Radnorshire & Brecknock LC Meeting – 9.30am 26 Jan on Teams** – Noted Agenda received.
- **Powys CHC - Setting priorities for Llais in 2023-24** – Information on circulation.
- **EMRTS Cymru** - Briefing Note 5 received and on circulation.
- **Gilestone Farm, Talybont** – Received request Cwmdu and District Community Council re Talgarth Town Council’s interest in being involved in their project.  
**RESOLVED:** The Town Council does not wish to be involved in this project.
- **Request for Financial Assistance** - Tenovus Cancer Care

**23/28 Date of the next meeting - Wed 8 March 2023**

**6.45pm**– Ben Rawlence attending – Update on the Black Mountains College Travel plan, prior to the main Meeting at 7pm.

**7.15pm** - Talgarth Town Football Club representative/s to update Town Council on their proposed new CCTV system at the King George V Pavilion.

There being no further business, the meeting closed at 8.20pm.

**SIGNED:** .....

**DATE:** .....

<b>Talgarth Town Council - Bank Reconciliation 1 Jan - 31 Jan 2023</b>			<b>Current Account</b>	<b>Cap Res Account</b>
			<b>£ 287.65</b>	<b>£25,712.77</b>
<b>Opening Balances - 1 Jan 2023</b>				
<b>Receipts 1 Jan - 31 Jan 2023</b>				
11/01/2023	Aut Credit	Town Hall hire - Talgarth Transport	79.00	
12/01/2023	Aut Credit	Town Hall hire - M D Pritchett	108.00	
16/01/2023	TRS	Transfer Cap Res Account to Current Account	3,000.00	
19/01/2023	CR101934	Town Hall hire - Black Mountains Friends 6/01	7.00	
24/01/2023	TRS	Transfer Cap Res Account to Current Account	2,500.00	
27/01/2023	Aut Credit	Town Hall hire - BBNPA 12/01	75.00	
31/01/2023	BAC	Nat West - Bank Interest 1 - 31 Jan		16.66
			<b>£ 6,056.65</b>	<b>£25,729.43</b>
<b>Total Receipts</b>				
<b>Payments 1 Jan - 31 Jan 2023</b>				
05/01/2023	DD	PCC - Town Hall/Pub Conv - Mthly Council Tax	116.00	
06/01/2023	CQ3625	Ann Davies - 8 Holly wreaths for War Graves	48.00	
16/01/2023	TRS	Transfer Cap Res Account to Current Account		2,500.00
16/01/2023	CQ3636	OVW - Councillors training fees	105.00	
18/01/2023	DD	E-on - Public Conveniences Electric	68.66	
18/01/2023	DD	E-on - Town Hall Electric	123.04	
18/01/2023	DD	E-on - Town Hall Gas	862.71	
20/01/2023	CQ3638	Sanders Housekeeping	105.00	
20/01/2023	CQ3626	Clerk's Jan salary/expenses	1,169.27	
23/01/2023	CQ3634	Blackwood Fire Ltd - Town Hall Ann Fire Extings	87.30	
24/01/2023	CQ3631	Skyrme Electrical - Bowling Club Em lights test	156.00	
24/01/2023	CQ3639	HCL Ltd - Xmas lights anchor test	840.00	
24/01/2023	TRS	Transfer Cap Res Account to Current Account		3,000.00
26/01/2023	DD	BT - Town Hall Monthly Phone/B'band Rental	32.77	
26/01/2023	CQ3632	Vision ICT Ltd - Web host fees	193.20	
26/01/2023	CQ3633	Vision ICT Ltd - Web host fees	21.60	
26/01/2023	CQ3635	A G Evans - Town Hall & Pub Con maint	139.10	
30/01/2023	CQ3637	S Coles - Reimbursement of electric for lights	30.00	
30/01/2023	CQ3640	KI & I Bowen -	192.00	
30/01/2023	CQ3642	Caretaker's Jan salary	553.60	
			<b>£ 1,213.40</b>	
<b>Total Payments</b>		Unpresented cheque 3636	£ 105.00	
<b>Closing Balances - 31 Jan 2023</b>			<b>£ 1,318.40</b>	<b>£20,229.43</b>

