

**MINUTES OF TALGARTH TOWN COUNCIL MEETING AT 7PM, WEDNESDAY,
12 APRIL 2023, HELD IN THE TOWN HALL COMMITTEE ROOM**

MEMBERS PRESENT: Cllr A Lord (Deputy Mayor – In the Chair), Cllr J Bond, Cllr A Bufton, Cllr C Bufton-Davies, Cllr K Burns, Cllr D Coleman, Cllr M Dodds, Cllr C Green, Cllr G Jones

APOLOGIES: Cllr L Elston-Reeves (Mayor)

IN ATTENDANCE: Josephine Rumsey (Town Clerk)
County Councillor W Powell.

23/42 WELCOME: Cllr A Lord, Deputy Mayor, welcomed Town Councillors to the meeting and expressed sadness that former Talgarth Town Councillor Richard Reid had died on 15 March 2023 and acknowledged his huge contribution to the Town Council over the many years. A minute silence was observed.
It was noted that Town Councillors had been received an invitation to a ‘Celebration of Life Get Together’ to remember Richard, in the Town Hall on 14 April.

23/43 RESIGNATION – Received the resignation of Cllr Rachel Parry, with regret, due to her work commitments.
RESOLVED: To forward thank to Cllr Parry for all her valued work as a Town Councillor.

23/44 TOWN COUNCIL VACANCIES: To report the two Town Councillor vacancies to PCC and to commence the procedure for filling the vacancies, as soon as possible.

23/45 DECLARATIONS OF INTEREST: No declarations of interest

23/46 MINUTES: The minutes of the Town Council meeting held on the 8 March 2023 had been previously circulated to Town Councillors.
RESOLVED: Unanimously agreed that the minutes of the Town Council meeting held on the 8 March 2023, be accepted as a correct record.

23/47 MATTERS ARISING FROM PREVIOUS MINUTES:

- **OVW /PAVO** – All COVID updates and training dates on circulation.
- **OVW – Planning Aid Wales/One Voice Wales Online Event - 22 Mar** – Noted Cllr G Jones, had attended, and circulated an update.
- **OVW Brecon & Radnor Area Committee 7.00pm 29 March 2023** – Noted Cllr D Coleman had attended the meeting and circulated an update.
- **PAVO** - Received notification that Claire Swales had recently been appointed as the PAVO Chief Executive.
- **Collaboration of Voluntary Groups** - Noted, following on from the Mayor’s Parlour, an informal meeting of representatives of all groups, has been arranged in the Committee room, at 5.30pm 18 April, re a discussion around forward planning of all groups.
Talgarth Funding Fair – As agreed at the Mayor’s Parlour, we have now received notification from John Williams (Perthyn), in partnership with PAVO, that they have arranged a ‘Funding Fair’ at the Town Hall from 4pm – 6pm 17 May. This is an open event for all voluntary groups to attend. .

23/48 CARETAKER’S ANNUAL REVIEW – Town Councillors expressed gratitude at the excellent standard of work carried out by Emma Hayles, Caretaker, both in the Town Hall and the Public Conveniences.
RESOLVED: Unanimously agreed to increase Emma Hayles hourly rate to £10.42p per hour , with effect from 1 April 2023.

23/49 PLANNING ISSUES – To consider following Planning Application –
Planning Application Consultation Letter 23/21810/TPO - Proposal: “Crown reduction by 25% to oak tree, crown is very dead and falling branches are a safety hazard” - Address: 30 Bryn Derwen, Talgarth, Brecon Powys LD3 0DH - Grid Reference: E:315693 N:234286
RESOLVED: To support Planning Application 23/21810/TPO.

BBNPA PERMISSION FOR DEVELOPMENT –
Planning Application 23/21340/FUL - “Application for the upgrade of Penyrheol farmhouse including the erection of a rear extension.” (Full Application) at Penyrheol Farm, Talgarth.

TELIGENT TELECOM - Pre-Application Consultation for proposed Telecommunication Base Station located at Cwmforest Farm, Pengenffordd – Received information from Teligent of an upcoming planning application for a new telecommunications base station located in our community. Noted this proposal is part of a larger government scheme known as The Shared Rural Network (SRN) and also to enhance the coverage of The Emergency Services Network.
RESOLVED: To await full Planning Application.

23/50 Town Hall fees review – Noted some comparison hall hire fees were shared on the screen and awaiting further information/clarification.

23/51 St Gwendoline’s Churchyard fees review - Received the revised Church in Wales Burial fees as of 1 Jan 2023, circulated in advance of the meeting.
RESOLVED: To adopt these Church in Wales fees 1 Jan 2023 for the St Gwendoline’s Churchyard fees, with effect from 12 April 2023, and to review on an annual basis.

23/52 TO REVIEW TALGARTH TOWN COUNCIL DOCUMENTS - Previously circulated in advance of the meeting:
Noted the TTC Biodiversity and Resilience of Ecosystems Duty Report to be deferred, seeking more information.

- TTC Standing Orders
- TTC Financial Regulations
- TTC Financial & Management Risk Assessment
- TTC Security & Confidential Policy
- TTC Complaints Policy
- TTC Freedom of Information Policy
- TTC Health & Safety Policy
- TTC Equality & Diversity Policy
- TTC St Gwendoline’s Churchyard Management Policy
- TTC St Gwendoline’s Churchyard Risk Assessment
- TTC Town Hall – Fire Risk Assessment
- TTC Town Hall Risk Assessment
- TTC Public Conveniences Risk Assessment

RESOLVED: Unanimously agreed to accept the above documents, as presented.

- TTC Training Plan – Cllr A Lord explained this document that he had prepared, on behalf of the Town Council.
RESOLVED: Unanimously agreed to adopt this document.

23/53 PCC COUNTY COUNCILLOR W POWELL – Noted County Councillor W Powell had circulated his update report, in advance of the meeting – full report on circulation and the following points raised:

- **Powys Town Placemaking Plans Initiative** – Information received from PCC, that Talgarth is one of the historic Powys towns identified for support through the Regeneration Department’s Transforming Towns programme, focussed on safeguarding and developing the retail core of the town. Noted PCC had also forwarded this welcome news, direct to the Town Council. Awaiting further information.
- **Ysgol y Mynydd Du** – Noted that longstanding Head Teacher, Mrs Samantha Toone, will be leaving at the end of the 2022/23 academic year.
RESOLVED: To forward a farewell letter of thanks to Mrs Toone, for her longstanding commitment to Ysgol y Mynydd Du and formerly Talgarth Primary School,
Gwernyfed High School – Noted the newly appointed Head, Mrs Kirsty Retallick, has taken up her post at the start of this Summer Term 2023.
RESOLVED: To forward a letter of welcome to Mrs Kirsty Retallick.
- **Security of the Access Gate – Upper Section of Regent Street and Fly Tipping in the area** – County Councillor W Powell reported that he had requested a site meeting with PCC on the former A479 Pengefford Road re the urgency to resolve the security of the access gate and the fly tipping in this location.

LIVERPOOL HOUSE – Cllr A Lord, Deputy Mayor, reported that he had again contacted John Hillman Co-op re timelines which were not yet available.

23/54 FINANCIAL UPDATE:

To approve Schedule of monthly accounts since 8 March 2023 meeting:

Amounts received since last meeting 8 March 2023:

Date	From	Item	Amount
31/03/2023BAC	Nat West Bank	Mar Interest on Business Reserve A/C	£8.63
27/03/2023	Perthyn	Town Hall hire	£147.00
24/03/2023BAC	AV Griffiths & Son	SGC Burial Plot	£493.00
23/03/2023BAC	Velindre NHS Trust	Town Hall hire – Blood session 13/2/23	£75.00
23/03/2023 - 101940	Tuesday Lunch Club	Town Hall hire	£251.00
21/03/2023BAC	C C James Ltd	SGC Burial Plot	£493.00
21/03/2023BAC	Bronllys Well Being Park	Town Hall hire – 23/03/23	£51.00
20/03/2023 101939	David Gwynne	Grazing fee 2022-2023	£85.00
20/03/2023BAC	Perthyn	Town Hall hire	£17. 50
14/03/2023 101938	Talgarth Festival Group	Town Hall hire	£91.00
13/03/2023BAC	S J Carey	Town Hall hire – 11/03/23	£39.00
08/03/2023BAC	C Rahdes	Town Hall hire – Choir rehearsal	£96.00
07/03/2023BAC	V Lloyd	Town Hall hire – Exercise class	£143.00
06/03/2023BAC	M Pritchett	Town Hall hire – Aerobics	£108.00

Accounts for Payment/Ratification since last meeting 8 March 2023:

Date/Cheq	To	Item	Net	VAT	Total
10/04/23 3680	Tristar Media Ltd	108 x Coronation Commemorative Mugs for Ysgol y Mynydd Du pupils	£477.64	£95.53	£573.17
10/04/2333 3679	OVW	Annual Subscription – 1/4/23 – 31/3/24	£314.00		£314.00
27/03/23	BT D/D	Town Hall Tel Mthly Rent/B'Band	£20.04	£4.01	£24.05
23/03/23 3678	Audit Wales	Audit Fee – 2021/2022	£200.00		£200.00
16/03/23	Eon	Town Hall - Gas	£724.34	£144.87	£869.21
16/03/23	Eon	Town Hall – Electric	£93.17	£4.66	£97.83
16/03/23	Eon	Public Conveniences – Electric	£55.86	£2.79	£58.65
14/03/23 3677	The Works	2 x packets 50 Envelopes	£2.50	£0.50	£3.00
14/03/23 3676	Alun Walters	Town Hall – Annual Service of the 2 Boilers and work re radiators etc	£320.00		£320.00
14/03/23 3675	Sanders Housekeeping	Cleaning Toilets	£105.00		£105.00
14/03/23 3674	Wales Air Amb	Donation	£90.00		£90.00
14/03/23 3673	PAVO	Payroll PAYE fees – Jan – Mar 2022 – Staff & Cllrs	£70.00		£70.00
14/03/23 3672	Planning Aid Wales	Training Course fee – Cllr G Jones	£40.00		£40.00
14/03/23 3671	OVW	Training fee – Jan – Cllr J Bond	£35.00		£35.00
14/03/23 3670	HMRC	Jan – Mar 2023 –Staff/Cllrs Tax, NI	£1,331.83		£1,331.83
15/03/23 3669	Amazon	Town Hall – Accident book	£3.72	£0.75	£4.47

RESOLVED: To approve the Schedule of Accounts since 8 March 2023 meeting.

• **To Approve - 1 – 31 March 2023 - Bank Reconciliation Statement –**

RESOLVED: To approve the Bank Reconciliation – 1 – 31 March 2023, attached at the end of these minutes. .

- **Audit 2022-2023** – Noted Wales Audit office are not yet in a position to issue the audit notices for the 2022-23 audits but, in the meantime, they recommend that we prepare and approve the annual returns as soon as possible and they will provide the dates for the exercise of electors' rights under the 2004 Act with the audit notice.
- **PWLB lending facility Audit Statement - 31 March 2023** – Received confirmation of outstanding balance of £4,459.10 as at 31 March 2023.

23/55 TALGARTH/TREFECCA UPDATES –

- **Trefecca College** – Noted it is understood that the College is no longer a religious college and the premises has been leased for another use.

- **HRH King Charles III Coronation Mugs**– Noted 108 mugs have been ordered - £4.33 each + delivery£10 + VAT. Noted Cllr L Elston-Reeves, Mayor, will present the Coronation Mugs to the children at an event at the school, on the afternoon of Fri 5 May.
RESOLVED: To payment of Tristar Media Ltd invoice - £477.64 + £95.53 VAT = £573.17.
- **Coronation Tea** – Cllr C Bufton Davies, on behalf of the TDRG, gave an update that she and Helen Corbett, on behalf of the TLC, were organising a Coronation tea for the community of Talgarth, to take place in the Town Hall, 2pm – 4pm Mon 8 May. Noted that local organisations/businesses/groups were donating monies to the event.
RESOLVED: Unanimously agreed to give free hall hire to the event and to donate up to £200 to meet the final costs of the Coronation Tea, less the energy costs used for the event.
- **WAW** - Received agenda & draft minutes for the meeting held on 4 April and minutes of the 28 Feb meeting. Noted next meeting 7pm Tues 16 May at the King George V Pavilion.
- **On the Verge** – Updates received and on circulation. Noted the next meeting will be held at 6pm Mon 17 April in the Committee Room, Town Hall and Cllr A Lord will be attending.
- **Xmas Lights** – Received AGM and General meeting minutes held on 27 March. Noted the Christmas Lights Switch on will be held on the evening of Sat 2 Dec.
- **Grow for Talgarth** - Noted the GfT Christmas Markets will be held in the Town Hall on Sat 2 Dec.
- **Festival Group** – Noted a successful fund-raising ‘Duck Race’ following a stalls event in the Market Hall, had taken place on Sat 8 Apr.
RESOLVED: Unanimously agreed to free Market Hall hire but to charge energy costs used.
- **Fire Escape Gate - Town Hall/Mill Yard** – Due to obstructions to the fire exit gate, a ‘keep clear’ sign was suggested.
- **G P Biotec** – Noted awaiting a date for a site visit for reps of the Town Council to attend.
- **Bronllys Well Being Park** – Noted the BWBP public meeting held on 23 March in the Town Hall, was well attended and thanks from the group had been forwarded to Cllr A Lord and Cllr A Bufton for their time in setting up the hybrid meeting system for the event.
- **Swift boxes on Town Hall** – Confirmation received from the BBNPA that no listed building consent is required to erect 2 swift boxes, on the rear elevation of the Town Hall, Talgarth.
RESOLVED: To inform the local resident of the Brecon and District Swift group, who requested the erection of the 2 swift boxes in this location and to seek written permission of agreement to erect the boxes, from the adjacent neighbour.
- **Football Club** - Noted Cllr L Elston-Reeves, Cllr A Lord and Cllr A Bufton had visited reps of the Football Club at the King George V Pavilion on 21 March, to clarify some matters, which were shared at the meeting.
- **TOWN HALL** –
 - **Licensed Premises Annual Fee for Talgarth Town Hall** – Received Invoice for £180 for Annual fee due 23 Apr. Noted this annual fee has been increased from £70 to £180 due to the rateable value of the Town Hall, now being in Band B.
RESOLVED: To pay £180 invoice for 2023/2024.

- **Town Hall Rateable Value** – Received notification that the Town Hall Rateable Value has been increased from £2175 for 2022/2023 to £6800 for 2023/2024. Noted that the Town Hall Council Tax demand for 2023/2024 has been received - initially £3638.00 but the first 2 years are being phased in with a ‘Transitional Relief’ - the actual amount payable for 2023/2024 is £1980.17. There is a further ‘Transitional Relief’ in 2024/2025 then full amount thereafter. **RESOLVED:** To appeal against this increase in the Town Hall Rateable Value.
- **Repairs to Gas Range/Scaffolding** – Noted awaiting receipt of a further scaffolding quote, so the works can commence re the new vents/extraction-hood/repair work for the Gas Range.
- **PUBLIC CONVENIENCES** – Noted the water leak is still persistent from this location into the Market Hall, despite being looked into. **RESOLVED:** To order Alan Evans Builder to look further into this problem urgently.
- **TOWN CLOCK** – Noted that the Town Clock has recently stopped working. **RESOLVED:** To request Smith of Derby to visit and assess the problem, as soon as possible.
- **TABLES/CHAIRS** – Cllr A Bufton reported that some old tables/chairs stored in the Market Hall, are beyond repair. **RESOLVED:** To dispose of these tables/chairs.
- **St Gwendoline’s Churchyard - Boundary Hedge laying, adjacent Churchfields -** Noted Jed Needs has confirmed that the BMC will finish clearing the area as soon as possible and the remainder of the hedge laying will be completed next Winter, at an appropriate time. **RESOLVED:** To forward a letter of thanks to Jed Needs, Black Mountains College, for arranging this work.
- **Brilliant Basics Tourism Fund** – Cllr K Burns reported that the application is being submitted re Signage/Information Boards.

23/56 CORRESPONDENCE RECEIVED:

PCC & Town & Community Council - Remote meeting 6pm – 7.30pm 27 Apr 2023.
PCC Planning Decision Notices – 6 - 17 Mar & 20 to 31 Mar 2023
PCC Planning Policy Wales: Net benefit for biodiversity and ecosystems' resilience
BBNPA Planning Committee – 21 Mar 2pm - Agenda received
BBNPA Planning Applications – Weekly list of Planning Applications
Powys Public Service Board Well-Being Plan Touchbase - meeting 3 Apr - Agenda received
OVW - Written Statement on Electoral Reform .
PAVO - Powys Shared Prosperity Fund
PCSO - Monthly Crime & Incident Report 9 Mar to 4 Apr
PCSO - Review of Events during 2023 – Request for any planned events to be forwarded the PCSO by 7 Apr. Noted Clerk had forwarded dates of forthcoming events.
Emergency Medical Retrieval and Transfer Service - Service Review
Green tech intended to fix Welsh rivers is actually poisoning them, warn campaigners – Link received to this news article, for information.

23/57 Date of the next meeting - Wed 10 May 2023 – AGM & Monthly meeting.
 There being no further business, the meeting closed at 9.02pm.

SIGNED:

DATE:

Talgarth Town Council - Bank Reconciliation 1 Mar - 31 Mar 2023			Current Act	Cap Res Act
Opening Balances - 1 Mar 2023			£ 2,020.11	£ 16,742.92
<u>Receipts 1 Mar - 31 Mar 2023</u>				
01/03/2023	Aut Credit	Town Hall hire - Exercise class	108.00	
07/03/2023	Aut Credit	Town Hall hire - Exercise class	132.00	
08/03/2023	Aut Credit	Town Hall hire - Exercise class	11.00	
08/03/2023	Aut Credit	Town Hall hire - Choir	96.00	
08/03/2023	TRS	Transfer Cap Res Account to Current Account	4,500.00	
10/03/2023	TRS	Transfer Cap Res Account to Current Account	2,000.00	
13/03/2023	Aut Credit	Hall hire - Party	39.00	
14/03/2023	TRS	Transfer Cap Res Account to Current Account	2,500.00	
14/03/2023	CR101937	Town Hall hire - Black Mountains Friends 3/3	7.00	
14/02/2023	CR101938	Town Hall hire - Talgarth Festival Group	91.00	
15/03/2023	TRS	Transfer Cap Res Account to Current Account	1,000.00	
20/03/2023	Aut Credit	Town Hall hire - Perthyn	17.50	
20/03/2023	CR101939	SGC - D Gwynne - Grazing - 1/4/22 - 31/3/23	85.00	
21/03/2023	Aut Credit	Town Hall hire - BWBP	51.00	
21/03/2023	Aut Credit	SGC - Burial Plot	493.00	
23/03/2023	CR101940	Town Hall hire - Lunch Club	251.00	
23/03/2023	Aut Credit	Town Hall hire - Blood session	75.00	
27/03/2023	Aut Credit	SGC - Burial Plot	493.00	
27/03/2023	Aut Credit	Town Hall hire - Perthyn	147.00	
31/03/2023	BAC	Nat West - Bank Interest 1 - 31 Mar		8.63
Total Receipts			£ 14,116.61	£ 16,751.55
<u>Payments 1 Mar - 31 Mar 2023</u>				
03/03/2023	CH3648	OVW - Training Fee	35.00	
03/03/2023	CH3657	Welsh Water - Public Toilets Water 6 mths	455.99	
03/03/2023	CH3658	Welsh Water - Town Hall Water rates 6 mths	102.95	
06/03/2023	CH3659	Sanders Housekeeping - cleaning toilets	105.00	
07/03/2023	CH3653	The Mill Lease - Peppercorn rent 2023/2024	1.00	
07/03/2023	CH3655	Skyrme Electrical - Light installation	149.78	
08/03/2023	TRS	Transfer Cap Res Account to Current Account		4,500.00
08/03/2023	DD	Public Works Loan Board	4,506.46	
09/03/2023	CH3664	Mayor/Cllr Allowance 2022/2023	300.99	
10/03/2023	TRS	Transfer Cap Res Account to Current Account		2,000.00
10/03/2023	CH3654	OTM - Balance of Contract 2022/2023	1,247.12	
10/03/2023	CH3661	Eric Pugh - Lap top repair	42.00	
10/03/2023	CH3665	Cllr Allowance 2022/2023	150.00	
13/03/2023	CH3656	Newhall Janitorial - Hall Cleaning materials	72.11	
13/03/2023	CH3662	Cllr Allowance 2022/2023	76.70	
14/03/2023	TRS	Transfer Cap Res Account to Current Account		2,500.00
15/03/2023	TRS	Transfer Cap Res Account to Current Account		1,000.00
15/03/2023	CH3663	Cllr Allowance 2022/2023	88.12	
15/03/2023	CH3663	Clerk's Mar salary/expenses	1,176.07	
15/03/2023	CH3669	Amazon - Town Hall Accident book	4.47	
15/03/2023	CH3670	HMRC-Jan-Mar- Staff/Cllrs/Employer Tax & NI	1,331.83	
16/03/2023	DD	E-on - Public Conveniences Electric	58.65	
16/03/2023	DD	E-on - Town Hall Electric	97.83	
16/03/2023	DD	E-on - Town Hall Gas	869.21	
16/03/2023	CH3683	PAVO - PAYE Payroll fees Jan-Mar 2023	70.00	
17/03/2023	CH3674	Wales Air Ambulance	90.00	
17/03/2023	CH3675	Sanders Housekeeping - cleaning toilets	105.00	
17/03/2023	CH3676	A Walters - Annual Service Boilers etc/works	320.00	
20/03/2023	CH3660	SLCC - Annual Subscription2023/2024	187.00	
21/03/2023	CH3671	OVW - Training Fee	35.00	
21/03/2023	CH3677	The Works - Stationery/Envelopes	3.00	
23/03/2023	CH3667	Caretaker's Mar salary	553.40	
23/03/2023	CH3672	Planning Aid Wales - Seminar fee	40.00	
27/03/2023	DD	BT - Town Hall Monthly Phone/B'band Rental	24.05	
28/03/2023	CH3666	Cllr Allowance 2022/2023	120.00	
28/03/2023	CH3678	Wales Audit Office - Audit fee 2021/2022 Acts	200.00	
Total Payments			£ 12,618.73	
<u>Closing Balances - 31 Mar 2023</u>			<u>£ 1,497.88</u>	<u>£ 6,751.55</u>

