

**MINUTES OF TALGARTH TOWN COUNCIL MEETING AT 7PM, WEDNESDAY,
14 JUNE 2023, HELD IN THE TOWN HALL COMMITTEE ROOM**

MEMBERS PRESENT: Cllr L Elston-Reeves (In the Chair), Cllr A Lord (Deputy Mayor), Cllr J Bond, Cllr A Bufton, Cllr K Burns (joined by remote access), Cllr D Coleman, Cllr M Dodds, Cllr C Green, Cllr G Jones

APOLOGIES: Cllr C Bufton-Davies

IN ATTENDANCE: Josephine Rumsey (Town Clerk), County Councillor W Powell

23/82 WELCOME: Cllr L Elston-Reeves, Mayor, welcomed Members to the meeting.

23/83 DECLARATIONS OF INTEREST: No declarations of interest

23/84 TOWN COUNCIL CO-OPTIONS – Cllr L Elston-Reeves reported that it is proposed that the two vacancies for co-option be undertaken by a Ballot.

RESOLVED: Unanimously agreed to undertake a Ballot for the filling of the two co-options.

23/85 MINUTES: The minutes of the Town Council meetings held on the 10 May 2023 AGM and 10 May 2023 monthly meeting, had been previously circulated to Town Councillors.

RESOLVED: Unanimously agreed that the minutes of the Town Council AGM and the meeting held on the 10 May 2023, be accepted as correct records.

23/86 MATTERS ARISING FROM PREVIOUS MINUTES:

- **OVW /PAVO** – All updates and training dates on circulation.
- **OVW – Motions for 2023 Annual General Meeting** – Unanimously agreed not to progress with a Motion, as previously suggested, due to the short timescale.
- **OVW - Brecon & Radnor Area Committee 7pm 14 June** – Noted meeting held same date and time as Town Council meeting, so Town Council reps unable to attend.
- **OVW - Innovative Practice Conference - Facing the Challenges of a Demanding Future – to be held at Bulth Royal Welsh Showground – 10am – 4pm 5 July**
RESOLVED: Cllr Kerry Burns to attend the OVW Conference 5 July– Fee £60.
- **PAV0 - Payroll increase from 1 Apr 2023** – Noted PAVO has announced a Payroll service increase with effect from 1 April 2023 - the monthly cost has increased from £10 to £12 for the first employee and from £5 to £6 for any further employees.
- **Talgarth Funding Fair** – Noted a successful, well-attended event, took place on the 17 May in the Town Hall, organised by John Williams (Perthyn) in partnership with PAVO.

23/87 TOWN COUNCILLOR CO-OPTIONS – Noted 3 strong expressions of interest had been received for the two Council vacancies and a ballot took place resulting in the co-option of: Jonathon Evans and Carol Ann Briggs.

23/88 TO APPOINT INTERNAL AUDITOR 2023-2024 – One application received from Rebecca Saunders-Jones, Talgarth, for the Internal Auditor vacancy.

RESOLVED: Unanimously agreed to appoint Rebecca Saunders-Jones to this vacancy.

23/89 BBNPA - PLANNING ISSUES – To consider the following Planning Applications:

- (a) **Planning Application 23/21922/LBC** - Proposal: “Redecoration of shopfront together with fascia board, guttering and downpipe of the east elevation” - Address: The Tower Shop, The Square, Talgarth Powys LD3 0BW - Grid Reference: E:315472 N:233753

RESOLVED: Unanimously agreed to support Planning Application 23/21922/LBC.

- (b) **Planning Application 23/21995/ADV** - Proposal: “Co-op Store signage including shop logo, car park signage and totem” - Address: Co-Op Talgarth , Hay Road, Talgarth Brecon LD3 0AW - Grid Reference: E:315480 N:234131
RESOLVED: Unanimously agreed to support Planning Application 23/21995/ADV.
- (c) **Planning Application 23/21965/FUL** - Proposal: “Application for the change of use of an ancillary domestic annex into a holiday let and provision for associated amenity land within the curtilage formally associated with the converted building.” Address: Lower Trewalkin, Talgarth, LD3 0HA Grid Reference: E:315726 N:231120
RESOLVED: Unanimously agreed no objections to Planning Application 23/21965/FUL.
- (d) **Planning Application 23/21997/FUL** - Proposal: “Repair the eroded river bank including installation of rock rolls along the riverbank to prevent further erosion of the garden.” - Address: 10 Bronant, Talgarth, Brecon Powys LD3 0HF - Grid Reference: E:315322 N:233995
RESOLVED: Unanimously agreed to support Planning Application 23/21997/FUL
- (e) **Planning Application 23/22030/FUL** - Proposal: “Alterations to the rear elevation: Raise the roof at the rear of the house. Addition of 6 roof lights. Addition of 1 new door & new windows/ glazing to replace existing 4 windows.” - Address: Trefecca Farmhouse, Trefecca, Brecon Powys LD3 0PW - Grid Reference: E:314278 N:232178
RESOLVED: Unanimously agreed no objections to Planning Application 23/22030/FUL.
- (f) **Planning Application 23/22041/FUL** - Proposal: “The installation of a new 25m high lattice telecommunications installation supporting 9 no. new antennas, 3 no. new dishes, ground based equipment cabinets including a foul weather enclosure and associated ancillary apparatus including remote radio heads, mast head amplifiers and GPS nodes within an 8m x 12m compound enclosed by 1.8m high mesh fencing” - Address: Cwmforest Farm, Pengeffordd, Pengeffordd LD3 0EU - Grid Reference: E:318650 N:229563-
RESOLVED: Unanimously agreed to support Planning Application 23/22041/FUL.

PERMISSION FOR DEVELOPMENT –

1. **Planning Application 23/21678/FUL** – “Install a replica tiled roof extension and new frames” (Full Application) at Pen-y-wern, Pengeffordd, Talgarth, Brecon Powys
2. **Planning Application Consultation Letter 23/21906/ADV** – Retrospective - “Retention of signage indicating a place of worship fixed to facade of building” (Application to Display Adverts) at Former Talgarth Library , New Street, Talgarth, LD3 0AH

NOTICE OF CONFIRMATION OF PUBLIC PATH ORDERS –

BBNPA (Public Footpath No. 37 in the Town of Talgarth) Public Path Diversion Order 2023 – (Town of Talgarth at Trefecca) Public Path Creation Order 2023 -

The Brecon Beacons National Park Authority has confirmed the above Public Path Orders.

23/90 PCC COUNTY COUNCILLOR W POWELL – Noted County Councillor W Powell had circulated his monthly report, in advance of the meeting and gave updates on highway and other issues.

PCC Highways & Other Matters -

- **PCC Highways – Damaged Bollard outside Tower Hotel entrance** – Noted the damaged bollard has been reported to PCC Highways and dealing with the matter.
- **Fly-tipping on former A479 old Abergavenny road** – Update received from PCSO Trudy Davies, advising that she now includes this location, as part of her patrols in Talgarth.

- **Notification of works A479 Cwmdu to Talgarth** – Received notification from the North & Mid Wales Trunk Road Agency re works planned to take place from 05/06/23 to 09/06/23 for essential highway inspections and routine maintenance, with a road closure during working hours. County Councillor W Powell confirmed that further works will follow in this location, with further road closures during working hours, for a further 2/3 weeks.
- **Objection to proposal to exempt the A479 Bronllys Road, Talgarth, Powys, from the new default 20 MPH speed limit** – Received from County Councillor W Powell, and on circulation, copy of his objection to the proposal to exempt the A479 (from the Trefecca Road Roundabout, along Bronllys Road and back up to the Bronllys Castle Roundabout just beyond the entrance to the Bannau Brycheiniog National Park) from the new default 20 mile-per-hour speed limit.
RESOLVED: Unanimously agreed to forward a letter of objection from the Town Council to Welsh Government, re concerns to exempt the A479 Bronllys Road, Talgarth, from the new default 20 MPH speed limit.
- **Appointment of Town/Community Councillor to the PCC Breconshire Standards Community Sub-Committee** – 2 nominations received on the ballot sheet – Cllr Karen Mary Coldrick, Llangammarch Community Council and Cllr Evan Paul Silk – Cwmdu & District Community Council.
RESOLVED: To nominate Cllr Evan Paul Silk, Cwmdu & District Community Council for the PCC Breconshire Standards Community Sub-Committee.
- **PCC – Talgarth Town Placemaking Plans Initiative** – Noted a first meeting was held, on 12 May in the Town Hall and a walk around town, arranged by Owen Davies Consulting Ltd and attended by County Councillor William Powell and Town Councillors - Cllr Andy Lord, Deputy Mayor and Cllr Chris Green. Cllr Green, who had kindly taken and circulated notes of the meeting to colleagues, gave a brief update.
- **Powys Town and Community Council Environment and Nature Event at The Pavilion in Llandrindod Wells on 14 June 2023** – Noted Martin Draper OTV was a Speaker at this event and a report of the event will follow.
- **PCC & Town & Community Council remote meeting 6 July 2023** – Minutes of the last meeting 27 April received and on circulation. Noted the next Quarterly PCC & Town & Community Council Meeting will be held at 6pm Thurs 6 July through Teams

23/91 FINANCIAL UPDATE:

- **To approve Schedule of monthly accounts since 10 May 2023 meeting:**
Amounts received since last meeting 10 May 2023:

Date	From	Item	Amount
05/06/2023BAC	A V Griffiths & Son	Hall Hire 31/05/23	£59.00
31/05/22BAC	Nat West Bank	May Interest on Business Reserve A/C	£33.04
25/05/2023BAC	J Davies	SGC – 2 nd Inscription – SG dec'd	£47.00
25/05/2023BAC	V Lloyd	Hall hire – Tae Chi	£154.50
15/05/2023BAC	Talgarth WAW	Hall hire 28 & 30/04/23	£109.98

Accounts for Payment/Ratification since last meeting 10 May 2023:

Date/Cheq	To	Item	Net	VAT	Total
08/06/2023 3701	PCC	Talgarth Festival – 26/27 Aug – Road Closure fee	£385.00		£385.00
08/06/2023 3700	OTM Groundscare Ltd	SGC Burial Ground Contract 2023/2024- May invoice £424.38 + £84.88 VAT	£424.38	£84.88	£509.26
08/06/2023 3699	Parish On-line	Annual Subscription – 14/6/23 – 14/6/24	£45.00	£9.00	£54.00
07/06/2023 3698	Black Mounts Botanicals	Town Hall – 2 x Sanitiser dispensers - £50 + £10. VAT	£50.00	£10.00	£60.00
02/06/2023 3697	TIRC	Donation to Coronation Tea 8/5/23 - £200 less £18.13 hall energy costs	£181.87		£181.87
05/06/23 DD	PCC	Town Hall/Public Conveniences - Monthly Council Tax	£198.00		£198.00
02/06/2023	ICO	GDPR/Data Protection Annual fee	£35.00		£35.00
25/05/23	BT D/D	Town Hall Tel Mthly Rent/B'Band	£21.66	£4.33	£25.99
20/05/23 3696	Town Clerk	Salary & Expenses May 2023	£1,168.32		£1,168.32
20/05/23 3695	Caretaker – Town Hall	Salary May 2023	£536.55		£536.55
19/05/23 3694	Smith of Derby	Town Hall Clock – call out fee	£65.00	£13.00	£78.00
19/05/23 3693	Newhall Janitorial Ltd	Town Hall/Public Conveniences – Cleaning materials	£78.74	£15.75	£94.49
19/05/23 3692	Sanders Housekeeping	Town Hall cleaning 13/14 May	£30.00		£30.00
12/05/23	Eon	Town Hall - Gas	£309.92.	£15.49	£325.41
12/05/23	Eon	Town Hall – Electric	£136.13	£6.81	£142.94
12/05/23	Eon	Public Conveniences – Electric	£69.70	£3.48	£73.18
10/05/2023 3691	OTM Groundscare Ltd	SGC Burial Ground Contract 2023/2024 - April invoice £424.38 + £84.88 VAT	£424.38	£84.88	£509.26
10/05/2023 3690	Sharn Drury	Internal Audit fee – 2022/2023	£140.00		£140.00

- **To Approve Schedule of monthly accounts since 10 May 2023 meeting – RESOLVED:** To approve the Schedule of monthly accounts since 10 May 2023.
- **To Approve - 1 – 31 May 2023 - Bank Reconciliation Statement – RESOLVED:** To approve the Bank Reconciliation – 1 – 31 May 2023, attached at the end of these minutes.
- **To Approve – Zurich Insurance Renewal 1 June 2023 – 31 May 2024 – RESOLVED:** To approve the revised Zurich TAP Policy Schedule 1 June 2023 – 31 May 2024, and pay the renewal fee of £5,574.26.
- **Parish on Line – RESOLVED:** To renew Annual Subscription due 14 May 2023 – 14 June 2024 - £45 + £9 VAT- £54.

23/92 TOWN COUNCIL REPS ON OTHER GROUPS – The 2023-2024 list was completed as far as possible. To be finalised when new members join the Council.

23/93 S6 BIODIVERSITY REPORT – Noted Cllr A Lord is currently working on the report, on behalf of the Town Council.

23/94 TALGARTH/TREFECCA UPDATES –

- **Tuesday Lunch Club** – Update received and on circulation.
RESOLVED: Unanimously agreed to continue to give the Lunch Club free hall hire on their first Tuesday event each month, for a further 6 months and to review again in Feb 2024.
Noted the Lunch Club will fund energy costs used at their events.
- **Grow for Talgarth – Community Event - 24/25 June** – Update received re their 2-day community event which involves using the Town Hall to display the children’s artwork on both days and using the Town Hall to prepare tea/coffee/refreshments on the 25 June.
RESOLVED: To give free hall hire to this event on 24/25 June.
Noted GfT will fund energy costs used at their event.
- **Christmas Lights Group** – Martin Draper, Chair of the group, reported that Doris James has retired as Treasurer of the Xmas Lights Group, after many years and the Lights Group are giving her a small ‘thank you’ event on 15 June at 5pm in the Committee room.
RESOLVED: Cllr L Elston-Reeves, Mayor, Cllr M Dodds and Josephine, Clerk, will attend.
- **TDRG -**
 - **Equipment currently stored in the Town Hall** – Noted some TDRG equipment is currently being stored in the Town Hall.
RESOLVED: Unanimously agreed to contact the Chair of the TDRG to seek the group’s intended plans with regards to the future use of this equipment.
 - **TDRG Minutes 2 May** – Received minutes of the group, for information.
- **HRH King Charles III Coronation Tea – 8 Apr** - Noted a balance sheet for the Coronation Tea event spend on 8 April, had been received from the Coronation Group.
RESOLVED: A cheque for £181.87 ie £200 donation agreed, less energy costs £18.13 of the Town Hall for the event, be paid to the Coronation Account – as on Finance Report.
Clerk has forwarded a letter of thanks to Catherine and Helen for organising the event.
- **WAW AGM 16 May** – Received draft Minute of the WAW AGM held on 16 May.
- **On the Verge** – Updates received and on circulation. Noted OTV is taking part in the Great Big Green Week 10 – 18 June 2023. Invitation received to the OTV event on 11 June at Wildings Meadow, Talgarth.
- **Festival Group** – Noted the Clerk had completed the PCC Road Closure application for 26/27 Aug and forwarded to PCC with the fee of £385 - on Finance Report.
- **BMC** – Cllr K Burns confirmed he had met with BMC about coordinating students with volunteer placements in the community groups.
RESOLVED: Agreed to this way forward
- **Powys Teaching Health Board – Celebrating Powys Local NHS Heroes for the NHS 75th birthday** – Information received requesting a nomination to celebrate a Powys Local NHS Hero in our community. **RESOLVED:** To forward nomination of Cllr M Dodds.
- **Bronllys Well Being Park** – Noted Bronllys Well Being Park AGM will be held on Thurs 29 June 6pm - 9pm in the Town Hall Talgarth and by Zoom.

- **Swift boxes on town hall** – Noted the 2 x boxes have been installed on the rear of the Town Hall. **RESOLVED:** To forward a letter of thanks to Tony Morris for erecting the boxes.
- **Refugee Week Awards' Evening at St Mary's Church, Brecon at 6.30 16 June** – Invitation received from Ailsa Dunn, Secretary, Hay, Brecon & Talgarth Sanctuary for Refugees, for Cllr L Elston-Reeves, Mayor, to attend this event, noting that pupils from Ysgol y Mynydd Du have entered and are amongst the winners.
RESOLVED: Cllr L Elston-Reeves, Mayor, to attend this Awards' Evening event.
- **PCSOs** –
 - **Monthly Surgeries** - Request received from PCSO Trudy Davies to trial a monthly surgery, in the early evening, in the Committee room - this would be an open-door surgery for anyone wishing to engage with the PCSOs.
RESOLVED: Unanimously agreed to initially give free hall hire for the trial period.
 - **Neighbourhood Newsletters** – April/May updates received.
- **Pride Month** - Cllr L Elston-Reeves, Mayor, has shown the support of the Town Council, by adding to the council website that we support our LGBTQ+ community during pride month and placing a flag on the Town Hall.
- **TOWN HALL -**
 - Town Hall - Repairs to Gas Range/Scaffolding** – Cllr A Bufton gave an update reporting that the installation of the gas interlock & extraction system work on the Gas Range has been completed and a Certificate issued. Also that the scaffolding can now be removed, the glass roof of the room adjacent to the kitchen to be cleaned and the replacement pane in the glass roof fitted.
RESOLVED: To pay: Invoices from Gavenny Services invoice £3,940 + £788 VAT – total £4,728 and HMS Scaffolding invoice £480 + £96 VAT – total £576.
To arrange for glass roof to be cleaned, followed by the replacement glass fitted, as per quote.
 - Town Hall Clock** – Received quote and accepted, from Smith of Derby for a new Motor for the Town Clock - £1,437 + VAT. Noted this work has been booked in for 15 June. Noted that Smith of Derby's call out fee Invoice has been received - £65 + £13 VAT - £78.
RESOLVED: To payment of Smith of Derby invoice of £65 + £13 VAT – Total £78 call out fee – on Finance Report.
 - Public Conveniences** - Noted a Sanitiser Unit had broken in this location and 2 new units ordered and received from Black Mountains Botanicals.
RESOLVED: To pay invoice of Black Mountains Botanicals £50 + VAT for the purchase of 2 x new Sanitiser units - Total £60 - on Finance Report.
 - ST GWENDOLINE'S CHURCHYARD – Churchyard Maintenance** –
RESOLVED: To pay May Invoice £424.38 + £84.88 - Invoice Total: £509.26 – on Finance Report.

23/95 CORRESPONDENCE RECEIVED:

20s Plenty – Update received. Noted 'Thanks for 20 - News May 2023' received also invitation to attend a Zoom Session – 7pm Wed 17 May – 20s Plenty.

PCC Consultation on the Local Housing Market Assessment for Powys - On behalf of Powys County Council – Received information regarding this consultation which ends 10 July.
RESOLVED: To discuss at a meeting, in order to respond to PCC by 10 July

PCC - Planning Decision Notices - 1 – 12 & 16 - 26 May 2023

BBNPA Planning Applications – Weekly list of Planning Applications received.

BBNPA – Newsletter – June 2023 –Received for information

Bannau Brycheiniog/Brecon Beacons National Park – Information requested from PCC County Councillor Iain McIntosh and responded to, in respect of the recent renaming and rebranding announcement made by the Bannau Brycheiniog Authority and the Management Plan.

SSAFA – Request the 2023 appeal letter for the Wales region of SSAFA – the Armed Forces charity. Request for financial assistance received.

Nepali Village UK - first anniversary celebration at Talybont Sunday 21 May – Noted Cllr L Elston-Reeves, Mayor, is unable to attend, due to a prior commitment and Cllr C Bufton-Davies attended on behalf of the Town Council.

23/96 Date of the next meeting - Wed 5 July 2023 – Monthly meeting.

There being no further business, the meeting closed at 9.10pm.

SIGNED:

DATE:

Talgarth Town Council - Bank Reconciliation 1 May - 31 May 2023			Current	Cap Res
Opening Balances - 1 May 2023			£ 2,926.61	£34,590.33
Receipts 1 May - 31 May 2023				
05/05/2023	Aut Credit	Town Hall hire - G Wickham - 6/5	48.00	
12/05/2023	CR101942	Town Hall hire - Freespirit 27/4	36.00	
12/05/2023	CR101943	Town Hall hire - Black Mountains Friends 5/5	7.00	
15/05/2023	BAC	Town Hall hire - WAW 28/4 & 30/4	109.98	
24/05/2023	TRS	Transfer Cap Res Account to Current Account	2,500.00	
25/05/2023	Aut Credit	J T Davies - SGC fee 2nd Inscription	47.00	
26/05/2023	Aut Credit	Town Hall hire - Exercise classes	154.50	
31/05/2023	BAC	Nat West - Bank Interest 1 - 31 May		33.04
		Total Receipts	£ 5,829.09	£34,623.37
Payments 1 May - 31 May 2023				
05/05/2023	DD	PCC - Town Hall/Pub Conv - Mthly Council Tax	198.17	
12/05/2023	DD	E-on - Public Conveniences Electric	73.18	
12/05/2023	DD	E-on - Town Hall Electric	142.94	
12/05/2023	DD	E-on - Town Hall Gas	325.41	
12/05/2023	CH3687	PHS Group - Public Conveniences San disposal	72.76	
15/05/2023	CH3688	Newell Janitorial Ltd - Cleaning materials	116.21	
22/05/2023	CH3691	OTM - SGC Ground Maintenance - Apr	509.26	
23/05/2023	CH3692	Sanders Housekeeping - Cleaning PC	30.00	
24/05/2023	CH3680	Tristar Media Ltd - Coronation Mugs	573.17	
24/05/2023	TRS	Transfer Cap Res Account to Current Account		2,500.00
25/05/2023	CH3689	One Stop Promotions - 2 flags	91.08	
25/05/2023	CH3696	Clerk's May salary/expenses	1,168.32	
26/05/2023	DD	BT - Town Hall Monthly Phone/B'band Rental	25.99	
26/05/2023	CH3694	Smith of Derby - Town Hall clock call out fee	78.00	
30/05/2023	CH3690	Sharn Drury - Internal Audit fee 2022-2023	140.00	
30/05/2023	CH3693	Newell Janitorial Ltd - Cleaning materials	94.49	
30/05/2023	CH3695	Caretaker's May salary	536.55	
		Total Payments	£ 4,175.53	2500.00
Closing Balances - 31 May 2023			£ 1,653.56	£32,123.37