

**MINUTES OF TALGARTH TOWN COUNCIL MEETING AT 6.45PM, WEDNESDAY, 11 JUNE 2025, HELD IN THE TOWN HALL COMMITTEE ROOM**

**MEMBERS PRESENT:** Cllr A Lord (Mayor) (In the Chair), Cllr J Evans (Deputy Mayor), Cllr A Brown, Cllr M Dodds, Cllr B Dale, Cllr C Green, Cllr G Jones, Cllr W Powell (Town & Powys County Councillor)

**APOLOGIES:** Cllr A Bufton, Cllr L Elston-Reeves,

**IN ATTENDANCE:** Josephine Rumsey (Town Clerk)

**25/94` 6.45pm VISIT BY PCSO EMMA JACKSON & PCSO LAURA MORGAN – PCSO Emma Jackson** gave an update on the current situation re local policing.

**RESOLVED:** Agreed that PCSO Emma Jackson will meet with Cllr A Lord, Mayor, as soon as possible re issues.

**25/95 DECLARATIONS OF INTEREST:** There were no Declarations of Interest.

**25/96 TOWN COUNCILLOR VACANCIES –** No applications received for the two vacancies.

**25/97 MINUTES:**

- The minutes of the Town Council meetings held on - AGM 14 May 2025 and Monthly meeting 14 May 2025, had been previously circulated to Town Councillors.

**RESOLVED:** Unanimously agreed that the minutes of the Town Council AGM held on the 14 May 2025, be accepted as a correct record.

- The minutes of the Monthly Town Council meeting held on the 14 May 2025, had been previously circulated to Town Councillors.

**RESOLVED:** Unanimously agreed that the minutes of the Monthly Town Council meeting held on the 14 May 2025, be accepted as a correct record.

**25/98 MATTERS ARISING FROM PREVIOUS MINUTES:**

- **OVW /PAVO –** All updates and training dates – June – Sept - on circulation.

Noted Cllr A Lord had attended on 4 June - Module 27 Nature Project Management training – cost normally £42 but 50% reduction due to the £100 training bursary for 2025-2026.

**RESOLVED:** To payment of OVW Invoice £21 for the course fee.

- **Charge for a Hall hire –** Noted a hall hire charge had been raised by a member of the public.

**RESOLVED:** Cllr A Lord, Mayor, to clarify the position.

- **Planning Aid Wales -** New training schedule for 2025/2026 – Received training programme dates – on circulation.

- **OVW Brecon & Radnor Area Committee – 7pm Wed 18 June at the Village Hall, Llyswn.** Received Agenda for the meeting and draft Minutes of the 1 April meeting.

**7.30pm Cllr W Powell joined the meeting.**

- **OVW Innovative Practice Conference – Wed 2 July 2025 – Royal Welsh Showground –** Information received and on circulation.

- **OVW – Cost of Living Crisis Project -** Information and Resources - on circulation

- **OVW National Awards Conference Report 2025 –** Report received - on circulation

- **Vision ICT - SSL Certificate –** Cllr A Lord, Mayor, reported that Vision ICT has now installed the SSL certificate on our website and forwarded an invoice, as quoted, for £42 + £8.40 VAT, pro rata to March 2026 ( £50 + VAT per annum thereafter).

**RESOLVED:** To pay Vision ICT invoice £42 + £8.40 VAT as on Finance Report.

**Domain Name –** Noted no update.

## **25/99 TALGARTH /TREFECCA**

- **Inconsiderate Parking outside the Town Hall** – Cllr A Lord, Mayor, gave an update, on the position. **RESOLVED:** To pursue the way forward, as discussed
- **Talgarth Town Centre issues/Liverpool House** – No new update.
- **Digital Talgarth – Town Wifi** – Cllr J Evans reported that the Wifi installation had now been completed and awaiting training dates so we can start promoting and advertising it.
- **S6 Biodiversity** – Received concerns from a local resident re verge cutting the previous day, destroying the wild flowers, in the verge location adjacent the Rugby Club roundabout. **RESOLVED:** To report these concerns to the relevant agencies.
- **Council Allotment project** – Cllr L Elston-Reeves has reported that she progressing with the allotment but will need assistance to put surrounds in at some time. Noted Cllr J Evans has offered to help and had viewed the site.
- **Youth Provision** – Cllr C Green reported that the PCC Youth Team would be contacting the relevant interested parties, to seek the way forward.
- **Cost of Living Food Larder** – Noted Cllr L Elston-Reeves is progressing with this Food Bank project at the Market Hall, on behalf of the Town Council.
- **Keep Wales Tidy-`Funding** – No new update to report.
- **Defibrillator for Trefecca** – Noted the new Zoll AED Defibrillator is on order and that St John has confirmed Defibrillator Awareness training can be arranged at the Town Hall and Trefecca College when required.  
**RESOLVED:** To obtain a quote for fitting the defibrillator in the disused red phone box in this location.
- **Red Phone Box located on The Square** – Cllr B Dale reported that, she has noticed that there is a 90 day Consultation Notice from BT, with a start date of Feb 2025, posted on the inside of this Phone Box, confirming that ‘BT Planning to Remove this Payphone’. Concern was expressed as neither the Town Council or County Councillor W Powell, have received notification of this matter. **RESOLVED:** To seek more information.
- **The Mill** – Cllr A Lord, Mayor, reported that he had attended a meeting with The Mill representation and Triggs on 5 June, to discuss several issues, which he shared with Town Councillors.
- **Black Mountains College (BMC) - Market Hall hiring for Markets**– Request received from Ben Rawlence BMC regarding potential markets in the Market Hall.  
**RESOLVED:** To agree to BMC’s request for future hirings for markets in the Market Hall.

**25/100 BBNPA – PERMISSION FOR DEVELOPMENT –Planning Application 24/22829/FUL -**  
“Proposal for a new open carport and store.” Address: Joe's Lodge Bunkhouse, Hay Road,  
Talgarth LD3 0AL - Grid Reference: E:315504 N:233935 – Re-consultation on basis on amended plans received 18 March 2025

## **25/101 PUBLIC CONVENIENCES**

- **PHS quote re Disposal of 3 x Sharps Boxes** – Noted at our 14 May meeting, we agreed to install Sharp boxes in this location, for 1 year. We have since received revised quotes for:  
1 year only - £297.72 or 3-year contract - £208.44.  
**RESOLVED:** To accept the 3 year quote of £208.44.
- **Public Conveniences - Revised Risk Assessment** –  
**RESOLVED:** To adopt the revised Public Conveniences Risk Assessment, as circulated.

**25/102 TRAINING PROGRAMME** – Cllr A Lord, Mayor, reported that he is currently updating the Training Programme and will be circulating the skills survey questionnaire for completion, as discussed.

**25/103 APPROVAL OF ANNUAL RETURN FOR THE FINANCIAL YEAR 2024/ 2025**

The Clerk had prepared and circulated the Annual Return 2024/2025 and associated documents, for consideration by the Town Council.

The Council addressed its attention to the Annual Governance Statement and the questions posed in relation to governance. The report of the Internal Auditor was also considered.

**RESOLVED:** The Annual Return for 2024/2025 be approved and certified by Cllr A Lord, Mayor, for submission to Audit Wales.

**Asset Register 2024/2025 – RESOLVED:** The Assets Register 2024/2025 be approved

**Internal Audit Fee – RESOLVED:** To payment of Invoice £165 of Rebecca Saunders-Jones, Internal Auditor for the Audit 2024/2025.

**25/104 FINANCIAL UPDATE:**

**Amounts received since last meeting 14 May 2025:**

Date	From	Item	Amount
07/06/25	R W Evans & Son	SGC – Memorial fee - NT dec'd	£121.00
31/05/25 BACS	Dr V Lloyd	Hall hire – 25/33	£70.00
30/05/25BACS	Nat West Bank	May Interest on Business Reserve A/C	£60.93
28/05/25 BACS	H Colbert	Hall hire – 25/36	£85.00
28/05/25 BACS	J T Davies	SGC – Memorial fee - JM dec'd	£121.00
27/05/25BACS	H C Furnell	Hall hire – 25/32	£210.00
20/05/25 BACS	Triggs Café The Mill	Public Toilet hire- 25/31	£40.00

**Accounts for Payment/Ratification at and since last meeting 14 May 2025:**

Date/Cheq	To	Item	Net	VAT	Total
06/06/25	D/D	Town Hall Council Tax	£386.00		£386.00
03/06/25	ICO D/D	Annual GDPR fee	£47.00		£47.00
03/06/25 4027	K R Saunders-Jones	Internal Audit Fee 2024=2025	£165.00		£165.00
01/06/25 4026	Vision ICT	Fee for SSL Certificate – Pro rata to March 2026	£42.00	£8.40	£50.40
01/06/25 4025	PCC	Festival 23/24 Aug Road Closure fee	£432.00		£432.00
01/06/25 4024	Printerbase Ltd	Printer Cartridge	£36.00	£7.20	£43.20
01/06/25 4023	OTM Groundscare Ltd	SGC Burial Ground Contract 2025/2026 - May invoice	£466.67	£93.33	£560.00
01/06/25 4022	OTM Groundscare Ltd	SGC Burial Ground Contract 2025/2026 - Apr invoice	£466.67	£93.33	£560.00
01/06/25 4021	Savers	Batteries – 8 x AAA	£3.08	£0.61	£3.69
01/06/25 4020	Defib Store Ltd	Trefecca - Defibrillator £905, Cabinet £475 + VAT £279, Carriage £15.	£1,395	£279.00	£1,674.00

27/05/25	BT D/D	Town Hall Tel Mthly Rent/B'Band	£26.78	£5.35	£32.13
14/05/25 4019	Kels Klean	Public Conveniences – Cleaning – May cleaning	£66.00		£66.00
14/05/25 4018	Town Clerk	Salary & Expenses May 25	£1,294.27		£1,294.27
14/05/25 4017	Caretaker – Town Hall	May Salary	£740.74		£740.74
14/05/25 4016	Parish on Line	Annual Renewal – 14/5/25 – 14/5/26	£45.00	£9.00	£54.00
14/05/25 4015	Zurich Municipal	Town Council Insurance Policy renewal 1/6/25 – 31/05/26	£5,060.76		£5,060.76

- **To Approve** - Schedule of monthly accounts since 14 May 2025, as above.  
**RESOLVED:** To approve Schedule of monthly accounts since 14 May 2025.
- **To Approve** - 1 – 31 May 2025 Bank Reconciliation Statement.  
**RESOLVED:** To approve the Bank Reconciliation 1 – 31 May 2025 - attached at the end of these minutes.
- **To Approve** - **Renewal of the Annual Society of Local Council Clerks Subscription** - £190.  
**RESOLVED:** To pay SLCC Invoice £190 for annual subscription 2025 /2026.

#### **25/105 TOWN COUNCIL REPRESENTATIVE/S ON SUB-GROUPS & OTHER**

**ORGANISATIONS FOR THE YEAR 2025-2026** – Noted the list of groups had been circulated in advance and discussed at the meeting. **RESOLVED:** Clerk to update, as agreed.

#### **25/106 PCC COUNTY COUNCILLOR W POWELL** – County Councillor W Powell had circulated his monthly report, in advance of the meeting and spoke to items raised.

Cllr Powell also copied the Town Council into several of his correspondence, for information

##### **PCC Updates - Highway and other matters –**

- **Ysgol y Mynydd du – Estyn Report** – Noted update in County Cllr W Powell's report, on the news of the excellent Estyn Report received.  
**RESOLVED:** To write a letter of congratulations on the excellent Estyn's report.
- **Woodlands Ave Centre property** – Noted update received by County Cllr W Powell, that it is PCC's intention to reinstate the former Woodlands Avenue Community Centre, into living accommodation. **RESOLVED:** To forward a letter of support, in principle, of PCC's proposal to reinstate the former Woodlands Avenue Community Centre into living accommodation.
- **Metal Frame (from former PCC litter bin) – outside Public Toilet gates** – Noted PCC has agreed to the removal of this disused bin metal frame, located in front of the Town Hall, as bicycles are being locked to it and obstructing the gates.
- **Japanese Knotweed near Wernfawr Farm/Mid Wales Hospital** – Noted Cllr B Dale informed the Town Council that she had identified a small patch of Japanese Knotweed near the old Hospital and had reported it to PCC.
- **Flooding issues in Talgarth** – Noted the Town Council was cc into County Councillor W Powell's correspondence re this matter and awaiting a date for a stakeholders meeting
- **PCC Sustainable Powys** – Invitation received to a meeting on 15 May - 19:00 - 21:00 at Brecon Enterprise Park.
- **20mph - RESOLVED:** To forward a letter of support to PCC re the consultation response dated 15 April, sent by Ysgol y Mynydd du to PCC.

- **Road Closures for Maintenance work – RESOLVED:** To make contact with the Manager of the Mid & West Wales Trunk Road Agency, to make some enquiries re concerns raised at the frequency and length of time of some of these road closures etc.
- **Smelly Drains around The Square and Public Conveniences – RESOLVED:** The Town Council to arrange to investigate and discover where all the Town Council drains are located and also the responsibility of other drains in this area.

## 25/107 GROUP UPDATES –

- **St Gwendoline's Churchyard**
  - **Churchyard Maintenance – RESOLVED:** To pay OTM Invoices for April & May 2025 = £466.67 + £93.33 VAT each month – Noted Annual Tender sum paid monthly.
  - **Manhole covers** – Noted Canon R Edwards had reported that the 2 manhole surface water drain covers at the back of St Gwendoline's Church are in a poor state and need replacing. An estimated cost to supply and fit approx £150.  
**RESOLVED:** Alan Evan Builder to replace these manhole covers – estimated cost £150.
  - **Damaged Wall of Churchyard – RESOLVED:** Cllr C Green agreed to photograph the damaged wall after which the work of repair would be put to tender.
  - **Ex-Mid Wales Hospital Patients Grave markers** – On going with checking records.
  - **Dog Fouling signage** – Awaiting signage.
  - **Asbestos Removal St Gwendoline's Church Talgarth** – Canon R Edwards reported that this work should commence shortly.
- **Talgarth WAW group - WAW AGM 25 June 7pm at Rugby Club** – Received the Agenda and draft Minutes of the previous meeting on 23 Apr.
- **TDRG** - Received the minutes of the meeting held on 1 Apr. Noted a meeting was held on 4 June and a brief update was given by Cllr C Green, Town Council representative.
- **Festival 23/24 Aug 2025** – Noted the Clerk has submitted the Road Closure Application to PCC - £432.00 fee. Update received from Cllr B Dale, Chair of the group, confirming that the Festival arrangements are well in hand and forwarding the hiring times etc for the Town Hall, for the Festival.  
**RESOLVED:** Free Town Hall hire for this community event – only energy costs chargeable.
- **Grow for Talgarth** – Update received from Rosie Williams, Chair of the Group, confirming that the Big Garden weekend will be held on 28/29 June – full details on circulation and it was noted that GfT has taken over the enhancement and development of the Mill Garden.  
**RESOLVED:** Free Town Hall hire for the GfT Big Garden community event – only energy costs chargeable.
- **On the Verge** - Received all updates from Martin Draper, Chair – on circulation. Noted that OTV is one of the 4 finalists in Wales, in the environment category for the BBC Cymru Wales 'Make A Difference'.
- **Talgarth Visitor Centre** – Cllr W Powell, Town Councillor representative, attended the last meeting held on 2 June and gave brief update to the meeting. Noted next meeting 2.30pm 28 July at The Strand Café.
- **King George V Children's Play – Dogs on Children's Play area** - Cllr A Lord, Mayor, reported that he had met with Peter Weavers, TADSCA, and now investigating the possible diversion to avoid all access through the play area.
- **TADSCA** – Cllr A Lord, Mayor, reported that a TADSCA meeting would be arranged as soon as possible.
- **Bowling Club** – Cllr M Dodds reported that the Club was going well.
- **Police/PCSOs** – Updates received:

- **Vandalism in Talgarth** - Noted the Town Council has been copied into email exchanges between PCSO Trudy Davies and a member of the re Incidents on the A479 – Talgarth, for information,
- **Street Safe, Ask Angela & Herbert Protocol** – Information received from PCSO Trudy Davies - on circulation
- **PCSO Surgery** – Noted PCSO Emma Jackson is holding a Surgery - 6pm – 8pm -Thurs 12 June 2025 in the Committee Room.

**9pm Move of Standing Orders - Cllr M Dodds asked for a move of Standing Orders for 15 minutes**

- **Powys Health board – ‘Your views on Adult Physical and Mental Health Community Services’** – Information on circulation. Note comments by 27 July 2025
- **Llais - ‘Your views on Adult Physical and Mental Health Community Services’** – Information on circulation. Note comments by 27 July 2025
- **Llais IMPACT - Llais monthly newsletter May 2025** – Received and on circulation.
- **GP Biotec** – Cllr A Lord, Mayor, reported that he has contacted GP Biotec, to requested the resurrection of the GP Liaison group meetings and a Town Councillor visit to the site, as previously agreed. Further complaints of smells had been received from several local residents. Noted Cllr A Lord, Mayor, also reported that he had expressed Town Council concerns of both smell and noise issues to PCC Environmental Health and received a response - on circulation.
- **Ysgol y Mynydd du - Notice Boards** – Noted the 5 Notice Boards, loaned to the school have been returned to the Town Hal in a poor condition.  
**RESOLVED:** To advertise the Boards and offer them free of charge to anyone, before officially disposing of them.
- **Talgarth Community Library – Library events** – Received a list of events taking place in the Library ‘Part of the Solution’ from Mon 26 – Sat 31 May 2025 – on circulation.
- **New Gurkha Inn – Breakfast with the Ambassador of Nepal – Sun 8 June 9.30am -** Invitation received to attend the breakfast with the Ambassador of Nepal, His Excellency Mr Chandra Kumar Ghimire, and attended by Cllr A Lord, Mayor and wife. Cllr A Lord, Mayor gave an update from the event.
- **Talgarth Brownies - RESOLVED:** To loan Danielle Lewis-Hill the Town Council litter picking equipment, for a litter pick around the town, with the Brownies, in the near future.
- **HBTSR**
  - Invitation received from Rowland Jepson, Local Lead for Schools of Sanctuary, Hay, Brecon, Talgarth Sanctuary for Refugees, in respect of the HBTSR's Third Awards Evening for schoolchildren on 20 June at 6.30 at Brecon Cathedral.
  - Noted that the HBTSR Talgarth welcome date will be held on 13July in conjunction with Ysgol y Mynydd du school fete.

**25/108 CORRESPONDENCE RECEIVED:**

- **Invitation to Senedd event: 9th July** – Noted sharing their 'Mapping the Gaps: The impact of incomplete data on bipolar diagnosis and care' report. The event is being sponsored by Gareth Davies MS, who will be speaking at the event, alongside Bipolar UK CEO, Simon Kitchen. – **RESOLVED:** Cllr A Lord, Mayor to attend.
- **A479 Cyclic Maintenance Works Notice** - Notification of works on the A479 - 02/06/25 – 06/06/25 road closure – 7.30 am – 5pm

- **High Sheriff of Powys for 2025-26** – Received introductory email from Sally Roberts, High Sheriff of Powys, noting she took over the role a month ago and offering support to the Town Council.
- **Requests for Financial Assistance** - Updates received from Wales Air Ambulance, Kids Cancer and Citizens Advice Powys - on circulation.
- **Ride Cymru 12<sup>th</sup> – 14<sup>th</sup> Sept 2025:** Event notification received – Llandudno – Machynlleth, Brecon to Cardiff – details on circulation.
- **PCC - Powys Planning Decision Notices 12 - 23 May & 26th May to 6th June 2025.**
- **BBNPA - Weekly list of Planning Applications**
- **OVW** – Proposals to improve the administration and enforcement of Council tax in Wales.

**25/109 Date of the next meeting –**

- **7pm Wed 9 July 2025**

There being no further business, the meeting closed 9.15 pm.

**SIGNED:** .....

**DATE:** .....

# **Talgarth Town Council - Bank Reconciliation 1 May - 31 May 2025**

			<b>Current Act</b>	<b>Cap Res Act</b>
<b>Opening Balances - 1 May 2025</b>			<b>£1,523.71</b>	<b>£70,225.99</b>
<b><u>Receipts 1 May - 31 May 2025</u></b>				
06/05/2025	CR101975	Talgarth Visitor Centre - Hall hire - 25/30	10.00	
06/05/2025	CR101976	Black Mountains Friends - Hall hire 02/05	10.00	
20/05/2025	BACS	Triggs The Mill - Public Toilet hire - 25/31	40.00	
20/05/2025	TRS	Transfer Cap Res Account to Current Account	8,500.00	
27/05/2025	BACS	H Furnell - Hall hire 25/32 Apr	210.00	
28/05/2025	BACS	J T Davies - SGC - Memorial Stone fee	121.00	
29/05/2025	BACS	H Colbert - Hall hire 25/36	85.00	
30/05/2025	BACS	Nat West - Bank Interest 1 - 31 May		60.93
<b>Total Receipts:</b>			<b>£10,499.71</b>	<b>£70,286.92</b>
<b><u>Payments 1 May - 31 May 2025</u></b>				
01/05/2025	CH3997	Gwernyfed High School Fund - Grant	200.00	
		Cllr L Elston-Reeves - Reimburse Biodiversity Day		
01/05/2025	CH4005	sundries	38.74	
01/05/2025	CH4007	Old Railway Garden Centre-War Memorial plants	24.48	
06/05/2025	DD	PCC - Town Hall/Pub Conv - Mthly Council Tax	388.40	
09/05/2025	CH3991	PCC - Town Hall Annual Premises Licence fee	180.00	
13/05/2025	CH4008	PHS - Public Conveniences-Annual bin collection	87.84	
14/05/2025	DD	E-on - Public Conven Electric-28/03/25 -28/04/25	35.63	
14/05/2025	DD	E-on - Town Hall Electric - 28/03/25 - 28/04/25	85.95	
14/05/2025	DD	E-on - Town Hall Gas -28/03/25 -28/04/2025	76.70	
14/05/2025	CH4016	Parish on Line annual subscription	54.00	
15/05/2025	CH4012	Cllr Elston-Reeves-Reimburse 80th VE Day sundries	40.24	
15/05/2025	CH4013	C Briggs - 80th VE Day - Reimburse sundries	70.28	
15/05/2025	CH4014	Ice Cream Parlour-80th VE Day-Reimburse sundries	124.20	
19/05/2025	CH4006	Microsoft Ltd - Annual fee for Teams	44.64	
20/05/2025	TRS	Transfer Cap Res Account to Current Account		8,500.00
20/05/2025	CH4011	Newhall Janitorial - Town Hall Cleaning sundries	152.04	
21/05/2025	CH4009	TBS - Biodiversity event sundries	45.91	
22/05/2025	CH4001	Caretaker's May salary	740.74	
22/05/2025	CH4019	KelsKleans - Town Hall - May cleaning	66.00	
23/05/2025	CH4015	Zurich - Town Council Insurance - 1/6/25 - 31/5/26	5,060.76	
27/05/2025	DD	BT - Town Hall Monthly B'band Rental	32.13	
28/05/2025	CH4018	Clerk's May salary/expenses	1,294.27	
<b>Total Payments:</b>			<b>£8,842.95</b>	<b>£8,500.00</b>
<b>Unpresented - Cheque 4016 - Parish On-Line</b>			54.00	
<b><u>Closing Balances - 31 May 2025</u></b>			<b>£1,710.76</b>	<b>£61,786.92</b>



